



SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS
EXECUTIVE COMMITTEE MEETING

July 9, 2025 – 11:00 a.m.

ZOOM: <https://csusb.zoom.us/j/82197644964>

IN-PERSON: SMSU NORTH STUDENT CHAMBERS (SUN-3305)

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes
 - a. May 23, 2025
 - b. June 12, 2025
4. Open Forum (3 Minutes per speaker)
5. Adoption of Agenda

NEW BUSINESS

- | | |
|----------|---|
| EC 11/25 | Student Recreation & Wellness Center Commercial Replacement of Washing Machines by Uni Mac, Chartfield 660876-RO001-S7100, Not to Exceed \$32,606.18 (Action, Kinnally) |
| EC 12/25 | Approval to Upgrade/Repair the Lighting System in Theater (South), Chartfield: 660876-RO001-56110, Not to Exceed \$49,931.84 |
| EC 13/25 | Approval of ASI and SMSU Human Resources MOU, Term Length: July 1, 2025 – June 30, 2028 (Action, Del Rossi) |
| EC 14/25 | DSA Campus Spirit Graphics Initiative; Request for Exception to Policy (Action, Del Rossi) |

Announcements

Adjournment



**SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS
EXECUTIVE COMMITTEE MEETING**

May 23, 2025, 11:00AM
Student Chambers, SUN-3305

MINUTES

Members Present:	Anjali, Vilayat Del Rossi, Sophia Garcia, Jose Hernandez, Jocelyn Paz
Members Absent:	All members present.
Staff Present:	Elizabeth Junker, Maria Elena Najera-Neri, Jennifer Puccinelli
Guests Present:	No guests present.
Call to Order:	The meeting was called to order at 11:03am.
Roll Call:	A verbal roll call for members was conducted. Quorum was met.
Approval of Minutes:	<u>M/S Paz/Garcia</u> motion to approve August 15, 2024 Executive Committee Meeting Minutes. <i>Motion passed.</i>
Open Forum:	There were no comments.
Adoption of Agenda:	<u>M/S Garcia/Paz</u> motion to open adoption of agenda. <i>Motion passed.</i>

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

EC 1/25 Appointment of Jocelyn Paz, Sukhpreet Kaur, and Anjali Anjali to the Audit Committee (Action, Hernandez)

M/S Del Rossi/Paz motion to open EC 1/25 Appointment of Jocelyn Paz, Sukhpreet Kaur, and Anjali Anjali to the Audit Committee.

Interim Executive Director Del Rossi presented the item to appoint members to the Audit Committee in preparation for the upcoming audit with CLA Auditing Firm. He noted that an initial entrance call with the auditors had already taken place and that confirming the committee would allow for a follow-up meeting with members to ensure the audit process proceeds effectively. The Board was asked to appoint Jocelyn Paz, Sukhpreet Kaur, and Anjali to the committee. With no further discussion, the Board proceeded to a roll call vote.

Roll Call Vote: 4 - In-Favor 0- Oppose 0-Abstain

Motion passed.

EC 2/25 CalPERS Cost Valuation Review of the Golden Handshake (Discussion, Del Rossi)

M/S Del Rossi/Paz motion to open EC 2/25 CalPERS Cost Valuation Review of the Golden Handshake.

Interim Executive Director Del Rossi presented an overview of the third step in the Golden Handshake process, aimed at encouraging eligible employees to retire through financial incentives such as added service credit and possible salary enhancements. A valuation prepared by CalPERS was reviewed, indicating that six employees are eligible under the classic program, though only two to three are expected to participate. The potential financial impact ranges from approximately \$76,970 (if no positions are refilled) to \$326,758 (if all six are replaced). These figures were accounted for in the current budget, and no budgetary concerns were raised. The program would also support the organization's ongoing restructuring efforts and improve long term cost efficiency.

Additional context was provided about the funding strategy, including a \$500,000 allocation already set aside for this initiative. Director Jenny Puccinelli and Director of Finance Maria Najera-Neri reaffirmed that this program aligns with broader financial planning efforts and noted potential savings compared to maintaining current staffing levels. The Golden Handshake window is expected to be open for up to 180 days to ensure a smooth transition and adequate knowledge transfer. While participation is entirely voluntary, the board acknowledged that this approach offers both financial sustainability and support to long-serving employees nearing retirement. The item will return to the board at the next meeting for a vote.

EC 3/25 Approval of Personnel Policy 300 – Equal Employment Opportunity Policy
(Action, Personnel Committee, Puccinelli)

M/S Paz/Garcia motion to open EC 3/25 Approval of Personnel Policy 300 – Equal Employment Opportunity Policy.

Director of Human Resources Jenny Puccinelli presented the Personnel Policy 300 regarding

Equal Employment Opportunity. The updates align the policy with recent amendments to the Fair Employment and Housing Act (FEHA) and the Unruh Civil Rights Act, specifically expanding the definition of race discrimination to include traits historically associated with race. Vice Chair Paz confirmed that the Personnel Committee had reviewed and approved the updates, noting the revisions were primarily language changes to ensure compliance with current state law. The board proceeded with a roll call vote following brief discussion.

Roll Call Vote: 4 - In-Favor 0- Oppose 0-Abstain
Motion passed.

EC 4/25 Approval of Personnel Policy 715 – Paid Leaves of Absence Policy (Action, Personnel Committee, Puccinelli)

M/S Del Rosi/Paz motion to open EC 4/25 Approval of Personnel Policy 715 – Paid Leaves of Absence Policy.

Jenny Puccinelli presented updates to the Paid Leaves of Absence policy to ensure compliance with recent changes to the Fair Employment and Housing Act (FEHA). The revisions include provisions for time off if an employee or their family member is a victim of a "qualifying act of violence," a newly defined term in FEHA. The updated language aligns directly with the statutory definitions and requirements.

Roll Call Vote: 4 - In-Favor 0- Oppose 0-Abstain
Motion passed.

EC 5/25 Approval of Personnel Policy 720 – Unpaid Leaves of Absence Policy (Action, Personnel Committee, Puccinelli)

M/S Del Rossi/Paz motion to open EC 5/25 Approval of Personnel Policy 720 – Unpaid Leaves of Absence Policy.

Jenny Puccinelli presented updates to Policy 720 – Unpaid Leaves of Absence reflecting recent changes to the Fair Employment and Housing Act (FEHA). The updates include provisions related to qualifying acts of violence, outlining definitions, covered activities, notice and documentation requirements, and how the policy aligns with CFRA, FMLA, and the accommodation process. The language was taken directly from state law to ensure compliance.

Roll Call Vote: 4 - In-Favor 0- Oppose 0-Abstain
Motion passed.

EC 6/25 Approval of Personnel Policy 935 – Unlawful Harassment Policy (Action, Personnel Committee, Puccinelli)

M/S Del Rossi/Garcia motion to open EC 6/25 Approval of Personnel Policy 935 – Unlawful Harassment Policy.

Jenny Puccinelli presented a comprehensive update to Policy 935, formerly the Unlawful Harassment Policy, expanding it to cover a broader range of conduct, including discrimination, sexual misconduct, dating and domestic violence, stalking, and retaliation. The updated policy aligns with California law by adding gender expression to protected classes and includes a prohibition on romantic or sexual relationships between staff and students. It consolidates definitions and complaint procedures to streamline and clarify policy content.

During discussion, it was noted that the Personnel Committee recommended an amendment to address conflicts of interest if the Executive Director were involved in a disclosed relationship. The policy will include language requiring such cases to be reported to the Associate Vice President for Student Affairs and Dean of Students. A motion was made and approved to adopt Policy 935 with the Personnel Committee's recommended amendment incorporated.

M/S Del Rossi/Paz motion to amend EC 6/25 Approval of Personnel Policy 935 – Unlawful Harassment Policy to amend that we would approve the language regarding the Executive Director is reflected in the minutes within the Personnel Committee and is adopted by the Personnel Committee for approval.

Vote to approve amendment:

4 – In-Favor 0- Oppose 0- Abstain

Motion passed.

Roll Call Vote to approve item as amended:

4 - In-Favor 0- Oppose 0-Abstain

Motion passed.

EC 7/25 Retirement of Personnel Policy 1145 – Complaint Procedure (Action, Personnel Committee, Puccinelli)

M/S Garcia/Del Rossi to open EC 7/25 Retirement of Personnel Policy 1145 – Complaint Procedure.

Jenny Puccinelli recommended retiring Policy 1145, noting that it is not a formal policy but rather a complaint procedure, which has now been incorporated into the newly revised Personnel Policy 935. The purpose of this action is to streamline and consolidate procedures within the appropriate policy framework.

Vote: 4 - In-Favor 0- Oppose 0-Abstain

Motion passed.

EC 8/25 Approval to Write-Off all On-Campus Student Organization's Debts Exceeding 365 days (Action, Finance and Contracts, Garcia)

M/S Garcia/Del Rossi motion to open EC 8/25 Approval to Write-Off all On-Campus Student Organization's Debts Exceeding 365 days.

Sophia Garcia presented a proposal to write off outstanding accounts receivable that have been unpaid for over 365 days, with some balances dating back more than 2,000 days. These unpaid invoices span student organizations, campus departments, and external groups. The recommendation, previously reviewed by the Finance Committee, aims to reflect more accurate revenue by eliminating uncollectible debt, in compliance with existing policy.

Vilayat Del Rossi clarified that this action is standard practice within budgeted expectations and emphasized ongoing efforts to reduce future occurrences through improved internal processes. Maria Najera-Neri added that many of the affected student organizations have had leadership turnover, and penalizing current members would be unfair. She acknowledged the need for more regular write-off reviews, which had been missed in the past. Moving forward, a new system launching July 1 will support timely payments through credit card processing, aiming to reduce overdue accounts. Jenny Puccinelli inquired about enforcement practices, and Maria confirmed that a hold system coordinated with the scheduling office is in place to encourage payment.

Vote: 4 - In-Favor 0- Oppose 0-Abstain
Motion passed.

EC 9/25 Approval to transfer Special Projects Reserve Funds \$22,514.00 from Chartfield: 303803-RO001-S6010 to Capital Improvement Construction Reserve Funds Chartfield: 303804-RO001-S6110 (Action, Finance and Contracts Committee, Garcia)

M/S Garcia/Del Rossi motion to open EC 9/25 Approval to transfer Special Projects Reserve Funds \$22,514.00 from Chartfield: 303803-RO001-S6010 to Capital Improvement Construction Reserve Funds Chartfield: 303804-RO001-S6110.

Maria Najera-Neri informed the board of a correction needed regarding a previously approved policy change on reserve fund allocations. While the board had voted to eliminate the Special Project Reserve and transfer those funds to the Capital Improvement Reserve, the chartfield string number had inadvertently omitted This agenda item serves to correct that oversight and formally authorize the transfer of those funds as originally intended.

Roll Call Vote: 4 - In-Favor 0- Oppose 0-Abstain
Motion passed.

Announcements

- Executive Director Del Rossi thanked everyone for their participation in the meeting and shared that he's looking forward to joining the board at the upcoming Summer Training.
- Chair Hernandez thanked everyone for joining and shared excitement for finals being over.

Adjournment M/S Paz/Garcia motion to adjourn meeting at 11:55am.
Motion passed unanimously.

Respectfully reviewed & submitted by:

Anjali, Secretary

Date



**SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS
EXECUTIVE COMMITTEE MEETING**

July 12, 2025, 3:00PM
Student Chambers, SUN-3305

MINUTES

Members Present: Anjali Anjali, Vilayat Del Rossi, Sophia Garcia, Jose Hernandez, Jocelyn Paz

Members Absent: All members present.

Staff Present: Elizabeth Junker, Jennifer Puccinelli

Guests Present: Daniel Miller

Call to Order: The meeting was called to order at 3:06pm.

Roll Call: A verbal roll call for members was conducted. Quorum was met.

Approval of Minutes: There were no minutes presented for approval.

Open Forum: There were no comments.

Adoption of Agenda: M/S Paz/Garcia motion to open adoption of agenda.
Motion passed by consensus.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

EC 10 /25 Adoption of Resolution to Grant Another Designated Period for Two Years
Additional Service Credit (Action, Del Rossi)

M/S Del Rossi/Paz; motion to open EC 10 /25 Adoption of Resolution to Grant Another

Designated Period for Two Years Additional Service Credit.

Vilayat Del Rossi provided an overview of the final step in the organization's ongoing process to implement a "golden handshake" retirement incentive, which began in March. He explained that the purpose of the program is to encourage voluntary retirements in order to reduce full-time staffing levels during a financially challenging time, without resorting to more aggressive cost cutting measures. A memo outlining the proposed retirement window and relevant background was prepared for the Board's review, and Daniel Miller, the CalPERS Senior Actuary, was present to support any compliance-related inquiries.

Del Rossi noted that if approved, the designated retirement window would open on June 16 and close on December 13, lasting 180 days. The projected cost savings from three likely retirees would be approximately \$136,705.26 in the first year, and \$235,002 annually in years 2 through 5, assuming those positions remain unfilled. Supporting documents included prior valuation reports and CalPERS paperwork. With no further questions from the Executive Board, the matter was moved to a roll call vote.

ROLL CALL VOTE:

3 - In Favor 0 - Opposed 1 - Abstentions

Motion passed.

EC 11/25 Approval of Lease Renewals for Undocumented Student Success Center (2025-26) & Title IX Office (2025-27)

M/S Del Rossi/Paz motion to open EC 11/25 Approval of Lease Renewals for Undocumented Student Success Center (2025-26) & Title IX Office.

Interim Executive Director Vilayat Del Rossi presented two lease renewal items for approval, clarifying that these were not new agreements but continuations of existing leases. The first lease involves the Title IX office, currently under the Division of Human Resources. Due to ongoing campus-wide financial challenges, the Title IX office requested a one-year lease extension, with the intention of exploring a multi-year agreement in the future. The lease is set at the current Chancellor's Office (CO) mandated rate, with costs itemized to account for custodial and utility charges separately.

The second lease renewal concerns the Undocumented Student Success Center, under the Division of Student Affairs. This lease is proposed to run through June 2027, part of a broader strategy to align all Student Affairs leases to a common end date for streamlined evaluation and budgeting. Del Rossi emphasized that these lease alignments will improve operational efficiency and partner coordination. He also noted that past delays in finalizing lease agreements prompted bringing these items forward now to ensure timely execution. The Executive Committee discussed and received clarification on lease terms, space use, and cost structure, with no objections raised. With no further questions from the Executive Board, the matter was moved to a roll call vote.

ROLL CALL VOTE:

4 - In Favor

0- Opposed

1 - Abstentions

*Motion passed.***Announcements**

- Interim Executive Director Del Rossi announced that a future Executive Board meeting will be scheduled in the coming weeks, and touched on potential agenda items to be discussed.
- Elizabeth Junker shared highlights from the recent summer training with the ASI and SMSU Boards, noting positive feedback on the variety of speakers and activities, as well as suggestions for minor improvements.
- Vice Chair Paz echoed the positive feedback and appreciated that last year's E-Board input helped shape this year's training. She noted strong morale, valuable leadership engagement, and enthusiasm for the focus areas identified.
- Interim Executive Director Del Rossi thanked the board for their participation and specifically recognized Elizabeth Junker and Herbert Gonzalez for their efforts in organizing the training.

Adjournment

M/S Paz/Garcia motion to adjourn meeting.

Motion passed unanimously

The meeting was adjourned at 3:30pm.

Respectfully reviewed & submitted by:

Anjali Anjali, Secretary

Date

Student Recreation & Wellness Center Commercial Replacement of Washing Machines

6/23/2025

Santos Manuel Student Union Board of Directors

Proposed by: Sean Kinnally, Associate Director of Operations & Development

Proposal:

This proposal recommends replacing one commercial washer in our facility. However, due to the age and condition of the equipment, I strongly recommend replacing both washers. One unit is currently non-functional, and the other experiences recurring issues. Most parts for these machines are now obsolete, making repairs increasingly difficult and unsustainable.

Rationale:

The washers are essential to our facility's daily operations, and their unreliability is already impacting efficiency. Given their age, the high usage demands of the organization, and the difficulty in sourcing replacement parts, it is both cost-effective and operationally sound to replace both units at the same time. The washers are used daily by both Adventure and the Santos Manuel Student Union, with occasional use by other campus departments as well.

Benefits to the Facility:

- Operational Efficiently
- Reduced Downtime
- Enhanced Hygiene and Safety

Fiscal Impact:

- Cost of one washer: \$16,243.28
- Cost of two washers: \$32,606.18

This total includes all materials, labor, and associated installation costs.

Project Timeline:

Upon approval, the replacement project will be completed within 6 to 8 weeks.

Chartfield:

660876-RO001-S7100



Proposal for CSUSB





6/17/2025
Quote #: Q-20910

Alicia Ureste
CSUSB
5500 UNIVERSITY PARKWAY
SAN BERNARDINO, CA 92407

Dear Alicia Ureste,

Thank you for your interest in UniMac products and for allowing us to submit the attached proposal.

At UniMac, Maximum Performance is more than just a tagline; it's the rally cry that drives everything we do as a leading manufacturer of industrial-quality laundry equipment.

Our equipment leverages high-performance features and technology to ensure superior efficiency, greater throughput, and premium finished-quality results. All those advantages combine to deliver an industry-leading lowest cost of ownership. Best of all, when you choose UniMac for your on-premises laundry, you'll also receive peace of mind that comes with exceptional warranties and a professional distributor network.

Thank you for your consideration.

Sincerely,

Michael Bravo
951-977-6056
michael.bravo@alliances.com

West Region – Pittsburg Office
162 Harbor Court
Pittsburg, CA 94565 | 800.464.6866

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12910 NE 125th Way B-3
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West Region – Corona Office
1035 E 3rd Street
Corona, CA 92879 | 800.542.6166

West Region – Salt Lake City Office
3838 South State St
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West Region – San Francisco Office
161 Starlite St, Suite B
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800.307.1234

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4876 El Cajon Blvd Suite B
San Diego, CA 92115 | 858.560.6969

West Region – South Gate Office
12020 Garfield Ave
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Alliance™
Laundry Systems
Distribution



Bill To
CSUSB
5500 UNIVERSITY PARKWAY
SAN BERNARDINO, CA 92407

Ship To
CSUSB
5500 UNIVERSITY PARKWAY
SAN BERNARDINO, CA 92407

Quote #: Q-20910-2
Account #:
Date: 6/17/2025
Expires On: 7/17/2025
Salesperson: Michael Bravo
Payment Terms: COD

Contact Information

Alicia Ureste
aurestr@csusb.edu
(909) 537-5237

QTY	SKU	DESCRIPTION	UNIT PRICE	TOTAL NET PRICE
2.00	UWT065N20MX050BA00	UniMac 65lb Pocket Hardmount Washer-Extractor / M30/200-G / 200-240V/50-60Hz/1-3Ph / 2W(L1,L2) or 2W(L1,N) or 3W(L1,L2,L3) /No Dispenser/No Heater/Prep Steam	\$15,605.80	\$31,211.60
2.00	REBATE	Rebate	\$-2,200.00	\$-4,400.00
1.00	SURCHARGE	Surcharge (2.5% of equipment total)	\$780.29	\$780.29
2.00	FI2023	Freight Promo Ends On 6/30 \$1,450	\$0.00	\$0.00
1.00	IN2020	Delivery and Installation	\$2,600.00	\$2,600.00
TOTAL:				\$30,191.89

Estimated Taxes

(Tax values are subject to change upon final invoice)

Total Tax (8.75%)	USD 2,414.29
Grand Total	USD 32,606.18

Installation Information:

Delivery & installation to factory specifications by local Alliance Laundry Systems distributor.

Standard installation to include delivery, set in place, bolt/grout.

Removal and disposal of old machine included.

Customer is responsible to provide a clear path to the equipment being replaced, including doorway removal and reinstallation.

1. 3-year parts warranty
2. 30-day labor warranty
3. includes: installation, delivery, and haul away

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GENERAL PROVISIONS

GENERAL TERMS: It is agreed that this Equipment Contract ("Contract") represents a binding contract between ALSD, LLC – West and Buyer (collectively, the "Parties"), contains the entire agreement between the Parties, and supersedes all prior negotiations and agreements. Any handwritten notes (whether included on the Contract or not) or oral representations are expressly excluded from the Contract terms. Further, it is agreed that no account executive, salesperson, or employee of ALSD, LLC - West has any authority to make any promise, inducement or representation unless the same is inserted hereto in type font and specifically made a part of this Contract.

Buyer acknowledges that by signing this Contract, Buyer is agreeing to pay the Total Contract Price ("Contract Price") for goods and services detailed in the Contract ("Purchased Equipment") and to abide by the terms set forth herein.

Expiration Date listed on this Contract is hereby defined as the Contract Price at the time of Quote Date. Upon execution, the Equipment pricing and this Contract shall be in full force and effect and binding between all parties. In the event Buyer fails to take possession of the Equipment within the calendar year of the Contract Date, all pricing shall be subject to an increase of up to 20% on January 1st of each subsequent year.

Deposit Amount. Concurrent with the execution of this Contract, Buyer will remit a NON-REFUNDABLE cash deposit ("Deposit") as follows:

For any orders that are COD or financed by an outside Lender other than Alliance Laundry Systems, LLC ("ALS"), Customer will remit a minimum deposit of Twenty percent (20%) of the Contract Price within five (5) days of executed Contract. Customer agrees to pay the balance due to ALSD, LLC - West before taking delivery of said Equipment or will pay the balance due within thirty (30) calendar days of receipt of Equipment by ALSD, LLC - West, whichever occurs first.

For any orders that are financed by ALS, Customer will remit a deposit of Ten Thousand Dollars (\$10,000) or 10%, whichever is less, along with an executed Commitment Letter prior to ordering equipment. The ALS loan must be funded within ninety (90) days once the Equipment has been ordered, which means all Equipment must be at the laundry for ALS to complete a physical inspection for funding of the transaction. The Deposit will be refunded within thirty (30) days from funding of the loan if the Purchased Equipment is financed 100%.

If Buyer fails to pay the required Deposit, ALSD, LLC - West shall have the option to cancel this Contract. The Deposit shall be nonrefundable unless the Contract becomes null based on failure to satisfy a stated contingency written on the Contract.

If Buyer wrongfully refuses to accept the Purchased Equipment where delivery is tendered, refuses to remit payment as required under this Contract, or cancels this Contract at any time after execution for any reason other than a valid contingency not being met, or Buyer accepts delivery of Purchase Equipment and elects to return equipment, Buyer agrees to pay ALSD, LLC - West an amount equivalent to 30% of the Contract Price. The Parties agree that since it is difficult to determine actual damages in such cases, an amount equal to 30% of the same price is a reasonable and proper amount as liquidated damages.

Buyer agrees and acknowledges that the following is considered "Special Order" Purchased Equipment, including but not limited to, electric heating tumblers, uncommon voltage, propane dryers; and payment in full is required prior to ordering the "Special Order" Purchased Equipment. Returns or exchanges WILL NOT be accepted by ALSD, LLC – West on "Special Order" Purchased Equipment.

If the installation is interrupted, delayed, or stopped for any reason (including a lack of permits), ALSD, LLC - West will not be responsible for any costs associated with these interruptions or delays. If installation is included in the Contract Price, ALSD, LLC - West shall make best efforts to deliver and install equipment in a timely manner but shall not be liable for delays in delivery or installation.

If ALSD, LLC - West installation is included in the Contract Price, Seller shall provide a labor warranty for 30 days after installation of the Purchased Equipment. There shall be no warranty on labor if installation is not provided by ALSD, LLC - West.

Unless otherwise agreed upon, ALSD, LLC - West agrees to store the Equipment free of charge to Buyer if equipment is picked up or delivered within ninety (90) days from date of receipt by ALSD, LLC - West. However, if the equipment is not picked up or delivered within this ninety (90) day period, Buyer agrees to pay storage fees of \$1,500.00 per month until Equipment is picked up or delivered to the laundry address. The deposit will be applied first to storage fees, if applicable, and the remainder to the Contract Price and the Purchased Equipment will be reallocated to other pending Equipment Orders.

All credit card transactions in excess of \$15,000 will be assessed a convenience fee, regardless of how many different credit cards are used for a single order. Incremental credit card payments made over a period of time on a single order (over \$15,000) will also be assessed a 2.5% convenience fee.

In the event the Sales Tax changes from the time of execution of Contract to the time of Invoicing, Buyer shall be responsible for any balance due to ALSD, LLC - West.

The only parts warranties, if any, applying to this Purchased Equipment are those given by the manufacturer, and are in lieu of all other warranties, express or implied, including any implied warranties of merchantability or fitness for a particular purpose. Buyer agrees and acknowledges that ALSD, LLC - West may sell to Buyer same or similar Purchased Equipment ordered from prior year stock which may be a different model. Parts warranty related to such Purchased Equipment is based upon the time the Purchased Equipment is placed in operation or date of Invoice from ALSD, LLC-West (fka PWS, Inc).

Buyer shall indemnify, defend, and hold harmless ALSD, LLC - West and each of its officers, agents and employees from and against any and all losses, liability, claims and expenses [including reasonable attorney fees and expenses] for damage to or loss of property or injury or death of persons directly or indirectly resulting from any cause on or about the premises where the Purchased Equipment is installed or in connection with the operation of Buyer's business or the use of the Purchased Equipment.

In the event ALSD, LLC - West institutes any action to procure late or non-payment for collection purposes, ALSD, LLC - West shall be entitled to reimbursement of all fees and expenses incurred, including but not limited to reasonable attorney's fees.

In the event Buyer or ALSD, LLC - West institute legal proceedings in connection with, or arising from, this Agreement, the Parties agree that the entire dispute shall be governed by California law and shall be resolved by final and binding arbitration in Los Angeles County, California, administered by JAMS, in accordance with JAMS' Commercial Arbitration Rules then in effect or such other alternative dispute resolution services as the Parties may agree. In the event of legal proceedings and/or arbitration, each Party shall bear its own fees and expenses, including attorneys' fees.

The undersigned has used electronic signature technology in order to sign and initial documents in the transaction and verifies that those documents containing an electronic signature or initial from Buyer were in fact executed by Buyer.

Since compliance with the Americans with Disabilities Act (ADA) is dependent upon Customer's specific use of the Premises, ALSD, LLC - West makes no warranty or representation as to whether or not the Premises or the Purchased Equipment comply with ADA or any similar legislation. Customer acknowledges that ALSD, LLC - West has not had the premises nor the Purchased Equipment inspected by a Certified Access Specialist (CASp) for determination of compliance with accessibility standards pursuant to Section 55.53 of the California Civil Code and shall not be held liable to pay any damages, settlements, and/or any other costs and fees associated with litigation filed as a result of alleged violations of the ADA

BY SIGNING THIS CONTRACT AND INITIALING BELOW YOU ARE AGREEING TO BE BOUND BY ALL TERMS AND CONDITIONS STATED HEREIN AS PART OF THIS CONTRACT.

Signature _____

Date _____

West Region – Pittsburg Office
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12020 Garfield Ave
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Alliance
Laundry Systems
Distribution

Limited Warranty

Commercial Washer-Extractor

I. WHAT THIS LIMITED WARRANTY COVERS AND FOR HOW LONG.

Alliance Laundry Systems LLC, Ripon, WI 54971 extends this limited parts warranty to the first owner, or by warranty transfer to a new owner, of an Alliance Laundry Systems Commercial Washer-Extractor.

Alliance Laundry Systems will repair or replace, free of charge, any part which fails as a result of a defect in material or workmanship for the period shown, after the date of original installation.

Limited Parts Warranty (Parts Only) All washers must be installed per Alliance Laundry Systems installation specifications. Failure to install per specifications will void all product warranty.

A) Products included:

All Ripon, WI U.S.A. produced non-vended (OPL) pocket hardmount (UW) Washer-Extractors through December 31, 2020, all other non-vended (OPL) Washer-Extractors, all Belgium produced Washer-Extractors, all Czech Republic produced Washer-Extractors, All vended 125# Ripon, WI U.S.A. produced Washer-Extractors.

- Any part of the Washer-Extractor during the first three years (36 months).
- The frame and cylinder shaft assembly from breakage during the first five years (60 months).
- The cylinder bearings and bearing seals during the first five years (60 months). Parts only, no assemblies.

B) Products included:

All Ripon, WI U.S.A. produced non-vended (OPL) pocket hardmount (UW) washer-extractors starting January 1, 2021.

- Any part of the Washer-Extractor during the first three years (36 months).
- The frame and cylinder shaft assembly from breakage during the first ten years (120 months).
- The cylinder bearings and bearing seals during the first ten years (120 months). Parts only, no assemblies.

C) Products included:

All vended 20# – 100# Ripon, WI U.S.A. produced hardmount Washer-Extractors sold or installed after January 2014.

- Any part of the Washer-Extractor during the first three years (36 months).
- The frame, outer tub and cylinder shaft assembly from breakage during the first ten years (120 months).
- The bearing housing, cylinder bearings and bearing seals during the first ten years (120 months). Parts only, no assemblies.

D) Products included:

All vended 20# – 100# Ripon, WI U.S.A. produced hardmount Washer-Extractors manufactured after May 2019 and sold or installed in the United States or Canada with control designation “V” or models manufactured after December 2021 through December 2023 starting with “S” or “H” and have control designations “N” or “W”.

- Any part of the Washer-Extractor during the first five years (60 months).
- The frame, outer tub and cylinder shaft assembly from breakage during the first ten years (120 months).
- The bearing housing, cylinder bearings and bearing seals during the first ten years (120 months). Parts only, no assemblies.

NOTE: All products must be registered within the first year after shipment. Warranty coverage will begin 30 days after shipment for North American shipments and 180 days after shipment for international shipments for products not registered within the first year.

II. WHAT THIS LIMITED WARRANTY DOES NOT COVER.

Alliance Laundry Systems will not provide a replacement for any part which fails for reasons other than defective material or workmanship. This includes, but is not limited to, failure as a result of abuse, misuse (machine overloads), improper installation, transportation damage and chemical damage, or use of ozone systems without factory installed ozone resistant seal.

Alliance Laundry Systems is not responsible and reserves the right to void any product warranty for damage to any electrical component (i.e. inverter drives) in washer-extractors connected to a fluctuating power supply (i.e. stand-by generators with uncontrolled output) or damage caused by line voltage exceeding factory recommended specifications.

Alliance Laundry Systems will not pay labor and transportation charges incurred in the replacement of any part.

Alliance Laundry Systems is not responsible for clothing or machine damage caused by foreign objects placed in unit.

Alliance Laundry Systems is not responsible for damage resulting from worn or cracked washer hoses.

Alliance Laundry Systems is not responsible for any consequential damage resulting from any malfunction.

Alliance Laundry Systems shall not be responsible for, and rejects liability for any part failure if such failure is due to an act of God, natural disaster, vandalism, intentional infliction of damage or dereliction.

Alliance Laundry Systems shall not be responsible for freight or transportation costs of any part covered under the terms of the product warranty.

There is specifically excluded from this warranty damage to any part of the machine caused by corrosion resulting from the improper use of concentrated chemicals.



Alliance Laundry Systems LLC
Ripon, WI 54971

Part No. F232146ENR21a
January 2024

III. HOW TO OBTAIN REPLACEMENT PARTS UNDER THIS LIMITED WARRANTY.

Parts which fail within the warranty period must be ordered from your local authorized Alliance Laundry Systems parts source. Proof of purchase, model number, serial number and the defective part (part return – USA only) are required in order to obtain credit.

IMPORTANT: Outside the United States or Canada, this limited warranty may not be applicable. Consult your authorized Alliance Laundry Systems distributor or route operator regarding the applicability, if any, of warranty coverage to you.



Proposal for CSUSB





6/17/2025
Quote #: Q-20910

Alicia Ureste
CSUSB
5500 UNIVERSITY PARKWAY
SAN BERNARDINO, CA 92407

Dear Alicia Ureste,

Thank you for your interest in UniMac products and for allowing us to submit the attached proposal.

At UniMac, Maximum Performance is more than just a tagline; it's the rally cry that drives everything we do as a leading manufacturer of industrial-quality laundry equipment.

Our equipment leverages high-performance features and technology to ensure superior efficiency, greater throughput, and premium finished-quality results. All those advantages combine to deliver an industry-leading lowest cost of ownership. Best of all, when you choose UniMac for your on-premises laundry, you'll also receive peace of mind that comes with exceptional warranties and a professional distributor network.

Thank you for your consideration.

Sincerely,

Michael Bravo
951-977-6056
michael.bravo@alliances.com

West Region – Pittsburg Office
162 Harbor Court
Pittsburg, CA 94565 | 800.464.6866

West Region – Pacific Northwest Office
12910 NE 125th Way B-3
Kirkland, WA 98034 | 800.595.0253

West Region – Corona Office
1035 E 3rd Street
Corona, CA 92879 | 800.542.6166

West Region – Salt Lake City Office
3838 South State St
Salt Lake City, UT 84115 | 800.331.1136

West Region – San Francisco Office
161 Starlite St, Suite B
S. San Francisco, CA 94080 | 650.871.0300

West Region – Las Vegas Office
800.307.1234

West Region – San Diego Office
4876 El Cajon Blvd Suite B
San Diego, CA 92115 | 858.560.6969

West Region – South Gate Office
12020 Garfield Ave
South Gate, CA 90280 | 323.721.8832





Bill To
CSUSB
5500 UNIVERSITY PARKWAY
SAN BERNARDINO, CA 92407

Ship To
CSUSB
5500 UNIVERSITY PARKWAY
SAN BERNARDINO, CA 92407

Quote #: Q-20910-1
Account #:
Date: 6/17/2025
Expires On: 7/17/2025
Salesperson: Michael Bravo
Payment Terms: COD

Contact Information

Alicia Ureste
aurestr@csusb.edu
(909) 537-5237

QTY	SKU	DESCRIPTION	UNIT PRICE	TOTAL NET PRICE
1.00	UWT065N20MX050BA00	UniMac 65lb Pocket Hardmount Washer-Extractor / M30/200-G / 200-240V/50-60Hz/1-3Ph / 2W(L1,L2) or 2W(L1,N) or 3W(L1,L2,L3) /No Dispenser/No Heater/Prep Steam	\$15,605.80	\$15,605.80
1.00	REBATE	Rebate	\$-2,200.00	\$-2,200.00
1.00	SURCHARGE	Surcharge (2.5% of equipment total)	\$335.15	\$335.15
1.00	FI2023	Freight Promo Ends On 6/30 \$725	\$0.00	\$0.00
1.00	IN2020	Delivery and Installation	\$1,300.00	\$1,300.00
TOTAL:				\$15,040.95

Estimated Taxes

(Tax values are subject to change upon final invoice)

Total Tax (8.75%)	USD 1,202.33
Grand Total	USD 16,243.28

Installation Information:

Delivery & installation to factory specifications by local Alliance Laundry Systems distributor.

Standard installation to include delivery, set in place, bolt/grout.

Removal and disposal of old machine included.

Customer is responsible to provide a clear path to the equipment being replaced, including doorway removal and reinstallation.

1. 3-year parts warranty
2. 30-day labor warranty
3. includes: installation, delivery, and haul away

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West Region – South Gate Office
12020 Garfield Ave
South Gate, CA 90280 | 323.721.8832





GENERAL PROVISIONS

GENERAL TERMS: It is agreed that this Equipment Contract ("Contract") represents a binding contract between ALSD, LLC – West and Buyer (collectively, the "Parties"), contains the entire agreement between the Parties, and supersedes all prior negotiations and agreements. Any handwritten notes (whether included on the Contract or not) or oral representations are expressly excluded from the Contract terms. Further, it is agreed that no account executive, salesperson, or employee of ALSD, LLC - West has any authority to make any promise, inducement or representation unless the same is inserted hereto in type font and specifically made a part of this Contract.

Buyer acknowledges that by signing this Contract, Buyer is agreeing to pay the Total Contract Price ("Contract Price") for goods and services detailed in the Contract ("Purchased Equipment") and to abide by the terms set forth herein.

Expiration Date listed on this Contract is hereby defined as the Contract Price at the time of Quote Date. Upon execution, the Equipment pricing and this Contract shall be in full force and effect and binding between all parties. In the event Buyer fails to take possession of the Equipment within the calendar year of the Contract Date, all pricing shall be subject to an increase of up to 20% on January 1st of each subsequent year.

Deposit Amount. Concurrent with the execution of this Contract, Buyer will remit a NON-REFUNDABLE cash deposit ("Deposit") as follows:

For any orders that are COD or financed by an outside Lender other than Alliance Laundry Systems, LLC ("ALS"), Customer will remit a minimum deposit of Twenty percent (20%) of the Contract Price within five (5) days of executed Contract. Customer agrees to pay the balance due to ALSD, LLC - West before taking delivery of said Equipment or will pay the balance due within thirty (30) calendar days of receipt of Equipment by ALSD, LLC - West, whichever occurs first.

For any orders that are financed by ALS, Customer will remit a deposit of Ten Thousand Dollars (\$10,000) or 10%, whichever is less, along with an executed Commitment Letter prior to ordering equipment. The ALS loan must be funded within ninety (90) days once the Equipment has been ordered, which means all Equipment must be at the laundry for ALS to complete a physical inspection for funding of the transaction. The Deposit will be refunded within thirty (30) days from funding of the loan if the Purchased Equipment is financed 100%.

If Buyer fails to pay the required Deposit, ALSD, LLC - West shall have the option to cancel this Contract. The Deposit shall be nonrefundable unless the Contract becomes null based on failure to satisfy a stated contingency written on the Contract.

If Buyer wrongfully refuses to accept the Purchased Equipment where delivery is tendered, refuses to remit payment as required under this Contract, or cancels this Contract at any time after execution for any reason other than a valid contingency not being met, or Buyer accepts delivery of Purchase Equipment and elects to return equipment, Buyer agrees to pay ALSD, LLC - West an amount equivalent to 30% of the Contract Price. The Parties agree that since it is difficult to determine actual damages in such cases, an amount equal to 30% of the same price is a reasonable and proper amount as liquidated damages.

Buyer agrees and acknowledges that the following is considered "Special Order" Purchased Equipment, including but not limited to, electric heating tumblers, uncommon voltage, propane dryers; and payment in full is required prior to ordering the "Special Order" Purchased Equipment. Returns or exchanges WILL NOT be accepted by ALSD, LLC – West on "Special Order" Purchased Equipment.

If the installation is interrupted, delayed, or stopped for any reason (including a lack of permits), ALSD, LLC - West will not be responsible for any costs associated with these interruptions or delays. If installation is included in the Contract Price, ALSD, LLC - West shall make best efforts to deliver and install equipment in a timely manner but shall not be liable for delays in delivery or installation.

If ALSD, LLC - West installation is included in the Contract Price, Seller shall provide a labor warranty for 30 days after installation of the Purchased Equipment. There shall be no warranty on labor if installation is not provided by ALSD, LLC - West.

Unless otherwise agreed upon, ALSD, LLC - West agrees to store the Equipment free of charge to Buyer if equipment is picked up or delivered within ninety (90) days from date of receipt by ALSD, LLC - West. However, if the equipment is not picked up or delivered within this ninety (90) day period, Buyer agrees to pay storage fees of \$1,500.00 per month until Equipment is picked up or delivered to the laundry address. The deposit will be applied first to storage fees, if applicable, and the remainder to the Contract Price and the Purchased Equipment will be reallocated to other pending Equipment Orders.

All credit card transactions in excess of \$15,000 will be assessed a convenience fee, regardless of how many different credit cards are used for a single order. Incremental credit card payments made over a period of time on a single order (over \$15,000) will also be assessed a 2.5% convenience fee.

In the event the Sales Tax changes from the time of execution of Contract to the time of Invoicing, Buyer shall be responsible for any balance due to ALSD, LLC - West.

The only parts warranties, if any, applying to this Purchased Equipment are those given by the manufacturer, and are in lieu of all other warranties, express or implied, including any implied warranties of merchantability or fitness for a particular purpose. Buyer agrees and acknowledges that ALSD, LLC - West may sell to Buyer same or similar Purchased Equipment ordered from prior year stock which may be a different model. Parts warranty related to such Purchased Equipment is based upon the time the Purchased Equipment is placed in operation or date of Invoice from ALSD, LLC-West (fka PWS, Inc).

Buyer shall indemnify, defend, and hold harmless ALSD, LLC - West and each of its officers, agents and employees from and against any and all losses, liability, claims and expenses [including reasonable attorney fees and expenses] for damage to or loss of property or injury or death of persons directly or indirectly resulting from any cause on or about the premises where the Purchased Equipment is installed or in connection with the operation of Buyer's business or the use of the Purchased Equipment.

In the event ALSD, LLC - West institutes any action to procure late or non-payment for collection purposes, ALSD, LLC - West shall be entitled to reimbursement of all fees and expenses incurred, including but not limited to reasonable attorney's fees.

In the event Buyer or ALSD, LLC - West institute legal proceedings in connection with, or arising from, this Agreement, the Parties agree that the entire dispute shall be governed by California law and shall be resolved by final and binding arbitration in Los Angeles County, California, administered by JAMS, in accordance with JAMS' Commercial Arbitration Rules then in effect or such other alternative dispute resolution services as the Parties may agree. In the event of legal proceedings and/or arbitration, each Party shall bear its own fees and expenses, including attorneys' fees.

The undersigned has used electronic signature technology in order to sign and initial documents in the transaction and verifies that those documents containing an electronic signature or initial from Buyer were in fact executed by Buyer.

Since compliance with the Americans with Disabilities Act (ADA) is dependent upon Customer's specific use of the Premises, ALSD, LLC - West makes no warranty or representation as to whether or not the Premises or the Purchased Equipment comply with ADA or any similar legislation. Customer acknowledges that ALSD, LLC - West has not had the premises nor the Purchased Equipment inspected by a Certified Access Specialist (CASp) for determination of compliance with accessibility standards pursuant to Section 55.53 of the California Civil Code and shall not be held liable to pay any damages, settlements, and/or any other costs and fees associated with litigation filed as a result of alleged violations of the ADA

BY SIGNING THIS CONTRACT AND INITIALING BELOW YOU ARE AGREEING TO BE BOUND BY ALL TERMS AND CONDITIONS STATED HEREIN AS PART OF THIS CONTRACT.

Signature _____

Date _____

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Alliance
Laundry Systems
Distribution

Limited Warranty

Commercial Washer-Extractor

I. WHAT THIS LIMITED WARRANTY COVERS AND FOR HOW LONG.

Alliance Laundry Systems LLC, Ripon, WI 54971 extends this limited parts warranty to the first owner, or by warranty transfer to a new owner, of an Alliance Laundry Systems Commercial Washer-Extractor.

Alliance Laundry Systems will repair or replace, free of charge, any part which fails as a result of a defect in material or workmanship for the period shown, after the date of original installation.

Limited Parts Warranty (Parts Only) All washers must be installed per Alliance Laundry Systems installation specifications. Failure to install per specifications will void all product warranty.

A) Products included:

All Ripon, WI U.S.A. produced non-vended (OPL) pocket hardmount (UW) Washer-Extractors through December 31, 2020, all other non-vended (OPL) Washer-Extractors, all Belgium produced Washer-Extractors, all Czech Republic produced Washer-Extractors, All vended 125# Ripon, WI U.S.A. produced Washer-Extractors.

- Any part of the Washer-Extractor during the first three years (36 months).
- The frame and cylinder shaft assembly from breakage during the first five years (60 months).
- The cylinder bearings and bearing seals during the first five years (60 months). Parts only, no assemblies.

B) Products included:

All Ripon, WI U.S.A. produced non-vended (OPL) pocket hardmount (UW) washer-extractors starting January 1, 2021.

- Any part of the Washer-Extractor during the first three years (36 months).
- The frame and cylinder shaft assembly from breakage during the first ten years (120 months).
- The cylinder bearings and bearing seals during the first ten years (120 months). Parts only, no assemblies.

C) Products included:

All vended 20# – 100# Ripon, WI U.S.A. produced hardmount Washer-Extractors sold or installed after January 2014.

- Any part of the Washer-Extractor during the first three years (36 months).
- The frame, outer tub and cylinder shaft assembly from breakage during the first ten years (120 months).
- The bearing housing, cylinder bearings and bearing seals during the first ten years (120 months). Parts only, no assemblies.

D) Products included:

All vended 20# – 100# Ripon, WI U.S.A. produced hardmount Washer-Extractors manufactured after May 2019 and sold or installed in the United States or Canada with control designation “V” or models manufactured after December 2021 through December 2023 starting with “S” or “H” and have control designations “N” or “W”.

- Any part of the Washer-Extractor during the first five years (60 months).
- The frame, outer tub and cylinder shaft assembly from breakage during the first ten years (120 months).
- The bearing housing, cylinder bearings and bearing seals during the first ten years (120 months). Parts only, no assemblies.

NOTE: All products must be registered within the first year after shipment. Warranty coverage will begin 30 days after shipment for North American shipments and 180 days after shipment for international shipments for products not registered within the first year.

II. WHAT THIS LIMITED WARRANTY DOES NOT COVER.

Alliance Laundry Systems will not provide a replacement for any part which fails for reasons other than defective material or workmanship. This includes, but is not limited to, failure as a result of abuse, misuse (machine overloads), improper installation, transportation damage and chemical damage, or use of ozone systems without factory installed ozone resistant seal.

Alliance Laundry Systems is not responsible and reserves the right to void any product warranty for damage to any electrical component (i.e. inverter drives) in washer-extractors connected to a fluctuating power supply (i.e. stand-by generators with uncontrolled output) or damage caused by line voltage exceeding factory recommended specifications.

Alliance Laundry Systems will not pay labor and transportation charges incurred in the replacement of any part.

Alliance Laundry Systems is not responsible for clothing or machine damage caused by foreign objects placed in unit.

Alliance Laundry Systems is not responsible for damage resulting from worn or cracked washer hoses.

Alliance Laundry Systems is not responsible for any consequential damage resulting from any malfunction.

Alliance Laundry Systems shall not be responsible for, and rejects liability for any part failure if such failure is due to an act of God, natural disaster, vandalism, intentional infliction of damage or dereliction.

Alliance Laundry Systems shall not be responsible for freight or transportation costs of any part covered under the terms of the product warranty.

There is specifically excluded from this warranty damage to any part of the machine caused by corrosion resulting from the improper use of concentrated chemicals.



Alliance Laundry Systems LLC
Ripon, WI 54971

Part No. F232146ENR21a
January 2024

III. HOW TO OBTAIN REPLACEMENT PARTS UNDER THIS LIMITED WARRANTY.

Parts which fail within the warranty period must be ordered from your local authorized Alliance Laundry Systems parts source. Proof of purchase, model number, serial number and the defective part (part return – USA only) are required in order to obtain credit.

IMPORTANT: Outside the United States or Canada, this limited warranty may not be applicable. Consult your authorized Alliance Laundry Systems distributor or route operator regarding the applicability, if any, of warranty coverage to you.

CSUSB Santos Manuel Student Union
Request to Upgrade/Repair the Lighting System in Theatre (South)

Submitted by: Gilbert Jacobs

Request

The SMSU Operations Department has put aside funding to revitalize the Theatre and give it a technological face lift by improving the installed systems to a current up to date one. The install would put new lighting fixtures that switch everyone to a newer LED system from the older conventional lighting that is currently in the room. With these and new board will allow the theatre to not only thrive but also allow for more control with future events while also saving money in the process based on current power needs.

Product Description

The Theatre will be given various fixtures that will handle different positions and operations based on their design. This will help with coverage from any angle on stage and free up constraints from the previous design. Each light will need to have the power adapter changed out to match the twist lock system in place for the retrofit that will allow them to be used with the current dimmer rack. Each will also need a data connection to operated its new databased system that can be controlled by the board. It also allows for moving fixtures and the ability to change color at will.

Featured Products: Fixtures

- Board – ETC Colorsound CS40
- Lekos – ADJ Encore Profile Pro (10)
- Movers (Spot) – ADJ Focus (2)
- Pars – Eliminator Mega 64 Profile: Bundle (4x & Accessories) (16)
- Bars/Wash – ADJ UBL 12 w/ Diffusion (6)
- Fresnel – ADJ Encore FR Pro 7" Lens (8)
- Movers (Stage) (4)
- Lens for Lekos (26 & 36 Degree)

Cables:

- Kopul DMX 10' (5-pin) (30)
- Kopul DMX 25' (5-pin) (2)
- Kopul DMX 50' (5-pin)
- DMX Adapter 3 to 5 & 5 to 3pin (4 each)

Accessories:

- Safety Cables (18") 22lbs. (36)
- Safety Cables (32") 32-50 lbs. (8)
- Safety Cables (41") 41-88 lbs. (2)
- C-Clamps – CLP-05 Heavy Duty (38)
- Power Adapters (Twist Lock Male) (30)

Summary

The Theatre would need to be down for a short period of time as I approximate the install would take about 4 summer business days or 40 hours to completion. These types of project access for 2 weeks for shipping based on size of order. Which I hoping to order in early July and have the site up and running by late July/early August based on current scheduling of the space. There could also be a work around since I would be doing said install that no events are lost as I would have its schedule and could work during downtime.

Funding

Project funding requested from the Board of Directors as we have prepared antique funding for this project in advance. We are also under budget by about \$4,000...thus allowing us to anticipate any obstacles without asking for additional resources.

Cost Breakdown (From B&H – Preference for this job/order)

- The total cost of all materials:	\$45,822.38
- California State Tax:	\$4009.46
- Install: (I/Gil Will Install saving 12K)	\$0
- Grand Total:	\$49,931.84

As Recommendation

The AV choices for this project are in the mid-range of products (saving approximately about 20K if not more) as we do not serve current or upgraded performances at the present time. The offer we are recommending is the Quote from B&H as it was our original choice and cost effective with their discount for institutions. This equipment along with the proper tech could allow this to be a much more desirable space giving more traffic and credibility to the Student Union. This technology also keeps us up to date and provides the best quality for our students. And, the previous board would be moved to the Event Center as that spaces main board as it would act as its conduit to a better experience as the system in place currently doesn't allow one to use the space to its full potential.

Point of Contact

Gil Jacobs (AV Specialist) (909)537-4132 gilbert.jacobs@csusb.edu

My Account / Quotes & Orders / Quote Details

**B2B**










420 Ninth Avenue
New York, NY 10001
Phone: 212.329.7500
www.bhphotovideo.com

June 10, 2025
Quote #911974031

Need help with your order?
Call us: 800.606.6969

QUOTE DETAILS

Expires Jul 10, 2025

		STOCK	PRICE	QTY	SUBTOTAL
Image Not Available	ETC CS40 40-Fader ColorSource Lighting Console (80 Channels) BH# ETCS40	Special Order	\$2,909.16	1	\$2,909.16
	American DJ Focus Profile 400W LED Moving Head BH# AMFOCUSPROFL	Special Order	\$4,854.73	2	\$9,709.46
	American DJ Focus Flex L7 RGBW LED Moving Head with Pixel Effects BH# AMFOCUSFLXL7	Special Order	\$1,467.41	4	\$5,869.64
	Eliminator Lighting Mega 64 Profile EP Wash Lighting Kit with Bag, Clamps, Cables, and Remote (4-Pack) BH# ELME64PRFLEK	Partially Stocked	\$649.51	4	\$2,598.04
	American DJ Encore Profile Pro Color RGBWAL LED Ellipsoidal BH# AMENCRPRFPRC	In Stock	\$1,141.64	10	\$11,416.40
	American DJ Encore FR Pro Color 400W LED Fresnel with 7" Lens BH# AMENCFRPC	In Stock	\$1,029.88	8	\$8,239.04
	American DJ UBL12H RGBAL+UV Linear Light Bar with Diffusion Filter (12 LEDs) BH# AMUBL12H	In Stock	\$300.25	6	\$1,801.50
	Impact Safety Cable (18") BH# IMSC1.518	In Stock	\$2.81	36	\$101.16
	Impact Safety Cable (32") BH# IMSC332	In Stock	\$3.70	8	\$29.60
	Impact Safety Cable (41") BH# IMSC541	In Stock	\$5.49	2	\$10.98

Feedback

Chat



CHAUVET DJ CLP-05 Heavy-Duty C-
Clamp
BH# CHCLP05

In Stock \$15.87 38 \$603.06



Kopul DMX53PA-S 5-Pin Male to 3-Pin
Female DMX Adapter Cable (6")
BH# KODMX53PAS

In Stock \$3.26 4 \$13.04



Kopul DMX35PA-S 3-Pin Male to 5-Pin
Female DMX Adapter Cable (6")
BH# KODMX35PAS

In Stock \$3.26 4 \$13.04



Kopul DMX55P-010-S Studio Series 5-
Pin DMX Cable (10')
BH# KODMX55P010S

In Stock \$6.47 30 \$194.10



Kopul DMX55P-025-S Studio Series 5-
Pin DMX Cable (25')
BH# KODMX55P025S

In Stock \$10.64 2 \$21.28



Kopul DMX55P-050-S Studio Series 5-
Pin DMX Cable (50')
BH# KODMX55P050S

In Stock \$16.58 1 \$16.58



American DJ Lens Tube for Encore
Profile Pro Series Ellipsoids (50
Degrees)
BH# AMEPLENS50

Special Order \$231.65 2 \$463.30



American DJ Lens Tube for Encore
Profile Pro Series Ellipsoids (26
Degrees)
BH# AMEPLENS26

In Stock \$211.55 2 \$423.10



American DJ Lens Tube for Encore
Profile Pro Series Ellipsoids (36
Degrees)
BH# AMEPLENS36

Special Order \$231.65 6 \$1,389.90

SHIP TO

Ca.state Univ, San Bernardino
5500 UNIVERSITY PARKWAY
RECEIVING WAREHOUSE
SAN BERNARDINO, CA, 92407
909-537-5150

Subtotal:

\$45,822.38

Shipping
FedEx Ground Delivery

Free

Sales Tax

\$4,009.46

Total

\$49,831.84


Expires Jul 10, 2025

[Modify/Cancel Quote](#)

Sweetwater®

Music Instruments & Pro Audio

5501 US HWY 30 W
Fort Wayne, IN 46818
(800) 222-4700
Sweetwater.com

Quote Number 10804206
Quote Date 6/9/25
Delivery Method Multi-Campus  Delivery
Customer Number 11816018

Quote To: Mario Orellana
CSUSB Student Union
5500 University Pkwy
Administrative Office, Room 222
San Bernardino, CA 92407

Ship to: Mario Orellana
CSUSB Student Union
5500 University Pkwy
Administrative Office, Room 222
San Bernardino, CA 92407

Qty.	Item	Description	Your Price	Total
10	EncoreProPClr	ADJ 250W RGBWAL LED Engine http://www.sweetwater.com/store/detail/EncoreProPClr/	\$1,449.14	\$14,491.40
2	FocusProf	ADJ 400W LED Moving-head Profile http://www.sweetwater.com/store/detail/FocusProf/	\$5,684.00	\$11,368.00
4	Mega64ProfEP	Eliminator Mega 64 Profile EP http://www.sweetwater.com/store/detail/Mega64ProfEP/	\$214.91	\$859.64
6	UBL120	ADJ 240W RGBAL+UV 1M Bar Wash http://www.sweetwater.com/store/detail/UBL120/	\$363.00	\$2,178.00
8	EncoreFRProC	ADJ 400W RGBALC LED Fresnel http://www.sweetwater.com/store/detail/EncoreFRProC/	\$1,477.00	\$11,816.00
4	FocFlexL7	ADJ 7X40W RGBW LED Moving-head Wash w/Zoom http://www.sweetwater.com/store/detail/FocFlexL7/	\$1,735.00	\$6,940.00
8	CH05	Chauvet DJ 31"/60lb Safety Cable http://www.sweetwater.com/store/detail/CH05/	\$4.56	\$36.48
30	CLP05	Chauvet DJ Heavy Duty Lighting C-Clamp http://www.sweetwater.com/store/detail/CLP05/	\$28.00	\$840.00
8	CLP05	Chauvet DJ Heavy Duty Lighting C-Clamp http://www.sweetwater.com/store/detail/CLP05/	\$28.00	\$224.00
4	AC5PM3PFM	Accu-Cable 5-Pin M to 3-Pin F XLR Turnaround http://www.sweetwater.com/store/detail/AC5PM3PFM/	\$7.00	\$28.00
4	AC3PM5PFM	Accu-Cable 1' DMX 3-pin M to 5-pin F Adap Cable http://www.sweetwater.com/store/detail/AC3PM5PFM/	\$7.00	\$28.00
30	MID310	Hosa 10' DIN-DIN 5-cond MIDI Cable, Blk http://www.sweetwater.com/store/detail/MID310/	\$9.00	\$270.00
2	MID325	Hosa 25' DIN-DIN 5-cond MIDI Cable	\$14.00	\$28.00

Sweetwater®

Music Instruments & Pro Audio

5501 US HWY 30 W
Fort Wayne, IN 46818
(800) 222-4700
Sweetwater.com

Quote Number 10804206
Quote Date 6/9/25
Delivery Method Multi-Campus Delivery
Customer Number 11816018

Quote To: Mario Orellana
CSUSB Student Union
5500 University Pkwy
Administrative Office, Room 222
San Bernardino, CA 92407

Ship to: Mario Orellana
CSUSB Student Union
5500 University Pkwy
Administrative Office, Room 222
San Bernardino, CA 92407

Qty.	Item	Description	Your Price	Total
		http://www.sweetwater.com/store/detail/MID325/		
1	MIDI5-50	Pro Co 50' DIN-DIN 5-cond MIDI Cable	\$28.00	\$28.00
		http://www.sweetwater.com/store/detail/MIDI5-50/		
30	PSUSB	Behringer 9V 100mA Pwr Adapter	\$7.00	\$210.00
		http://www.sweetwater.com/store/detail/PSUSB/		
10	EPLens50	ADJ 50° EP Lens Tube for Encore Profile Pro **Special Order**	\$263.56	\$2,635.60
		http://www.sweetwater.com/store/detail/EPLens50/		
1	QuickQ10	ChamSys 1-Universe Lighting Console	\$2,484.00	\$2,484.00
		http://www.sweetwater.com/store/detail/QuickQ10/		

Additional items listed on previous page

Subtotal:	\$54,465.12
Shipping & Handling:	\$915.24
Free Shipping Promo:	-\$915.24
Tax:	\$4,765.72
Total:	\$59,230.84

Your Sales Engineer Is Paul Allen:

Dear Mario,
If you ever have any questions or concerns, please do not hesitate to contact me at (800) 222-4700 x1318 or paul_allen@sweetwater.com.

24-hour support is also available at Sweetwater.com/SweetCare, or with our in-house SweetCare Center by phone at (800) 222-4700 (M - F 9am - 6pm, Sat 9am - 5pm).

Sweetwater's Return Guidelines:

It's our goal to earn your trust and create a relationship with you for the long term by standing behind what we sell. We promise to deal with you fairly and reasonably; we hope you will be fair and reasonable with us as well. So, if for some reason you are not satisfied with your purchase, we will gladly accept your timely return of eligible items.

To make a return, simply contact your Sales Engineer to start the process.

For additional information on returns, please visit Sweetwater.com/help.

9770 Silicon Prairie Parkway
MADISON, WI 53593
608-831-7330
Fax: 608-831-6330

Confirmation #	SOC5421204-1
Page	1 of 3
Date	6/12/2025
Sales order	SOC5421204
Purchase order #	
Ordered by	GIL JACOBS
Salesperson	Erik Anderson
Payment	Net 30 days
Customer account	CUC0013187
FOB	FOBO
Expiration date	6/27/2025

CSU SAN BERNADINO
ACCOUNTS PAYABLE
5500 UNIVERSITY PKWY, SH-105
SAN BERNARDINO, CA 92407

Receiving Warehouse
CSU San Bernardino
5500 UNIVERSITY PARKWAY
SAN BERNARDINO, CA 92407-2397

Mfg	Item number	Description	Qty ordered	Unit	Ship via	Unit price	Extended price	Fin
ETC	CS40	ColorSource 40 console, 40 Faders, 80 channels/devices w/PS	1	EA	Bestway	\$2440.00	\$2440.00	
ADJ	FOCUS-PROFILE	https://www.fullcompass.com/prod/511231 400W LED Moving Head Profile Fixture with Framing Shutters	2	EA	Bestway	\$4828.27	\$9656.54	
ADJ	FOCUS-FLEX	https://www.fullcompass.com/prod/606907 7x40W LED ZB7 Moving Head Wash with Beam and Pixel Effects	4	EA	Bestway	\$1102.07	\$4408.28	
ELL	MEGA64-PROFILE-EP	compact, low-profile wash fixture designed for uplighting, stage lighting, and wall washing. **ITEMS IN MEGA 64 PROFILE BUNDLE LISTED BELOW (BAGS, CABLES, CLAMPS, REMOTES) YOU CAN REMOVE ANY ITEMS YOU DO NOT WANT	15	EA	Bestway	\$233.68	\$3505.20	
ELL	MEGA64-PROFILE-EP	https://www.fullcompass.com/prod/629858 compact, low-profile wash fixture designed for uplighting, stage lighting, and wall washing. *1 FREE MEGA64 *	1	EA	Bestway	\$0.00	\$0.00	
ADJ	F4P590	https://www.fullcompass.com/prod/629858 Accu Case bag designed to carry pars, effect lights,and accessories	4	EA	Bestway	\$0.00	\$0.00	
AUC	AC3PDMX15	3-Pin DMX Cable, 15 Ft	12	EA	Bestway	\$14.41	\$172.92	
AUC	AC3PDMX25	https://www.fullcompass.com/prod/238147 3-Pin DMX Cable, 25 Ft	4	EA	Bestway	\$0.00	\$0.00	
ADJ	C-CLAMP	https://www.fullcompass.com/prod/128967 Medium Duty Clamp	16	EA	Bestway	\$0.00	\$0.00	
		https://www.fullcompass.com/prod/010719						

Full Compass Systems, Ltd

9770 Silicon Prairie Parkway
MADISON, WI 53593
608-831-7330
Fax: 608-831-6330

Bill to:

CSU SAN BERNADINO
ACCOUNTS PAYABLE
5500 UNIVERSITY PKWY, SH-105
SAN BERNARDINO, CA 92407

Ship to:

Receiving Warehouse
CSU San Bernardino
5500 UNIVERSITY PARKWAY
SAN BERNARDINO, CA 92407-2397

Quotation

Confirmation #	SOC5421204-1
Page	2 of 3
Date	6/12/2025
Sales order	SOC5421204
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FOB	FOBO
Expiration date	6/27/2025

Mfg	Item number	Description	Qty ordered	Unit	Ship via	Unit price	Extended price	Fin
ADJ	ADJ-LED-RC2	Wireless Remote w/RGBWA Cntrol	1	EA	Bestway	\$0.00	\$0.00	
		https://www.fullcompass.com/prod/234862						
ADJ	ENCORE-PROFILE-PCLR	250W RGBWAL Ellipsoidal lighting fixture	10	EA	Bestway	\$1186.89	\$1186.80	
		https://www.fullcompass.com/prod/588530						
ADJ	ENCORE-FR-PRO-COLOR	400W 7" CMY LED Fresnel Fixture	8	EA	Bestway	\$1208.14	\$9665.12	
		https://www.fullcompass.com/prod/606894						
ADJ	UBL12H	UBL12H: 12x 20W, RGBAL+UV LED Bar	5	EA	Bestway	\$389.00	\$1945.00	
		https://www.fullcompass.com/prod/628103						
ADJ	UBL12H	UBL12H: 12x 20W, RGBAL+UV LED Bar	1	EA	Bestway	\$0.00	\$0.00	
		* FREE UBL12H LIGHT*						
		https://www.fullcompass.com/prod/628103						
TLC	SCB	Safety Cable, 30", Black	46	EA	Bestway	\$5.19	\$238.74	
		https://www.fullcompass.com/prod/529890						
CVD	CLP05	Heavy Duty C-Clamp, 1-2.5in, 168lb max	24	EA	Bestway	\$34.27	\$822.48	
		https://www.fullcompass.com/prod/549008						
CVD	CLP05	Heavy Duty C-Clamp, 1-2.5in, 168lb max	14	EA	Bestway	\$0.00	\$0.00	
		14 FREE CLAMPS						
		https://www.fullcompass.com/prod/549008						
AUC	AC3PM5PFM	DMX Adapter, 3pin to 5pin	4	EA	Bestway	\$0.00	\$0.00	
		https://www.fullcompass.com/prod/194004						

Full Compass Systems, Ltd

9770 Silicon Prairie Parkway
MADISON, WI 53593
608-831-7330
Fax: 608-831-6330

Bill to:

CSU SAN BERNADINO
ACCOUNTS PAYABLE
5500 UNIVERSITY PKWY, SH-105
SAN BERNARDINO, CA 92407

Ship to:

Receiving Warehouse
CSU San Bernardino
5500 UNIVERSITY PARKWAY
SAN BERNARDINO, CA 92407-2397

Quotation

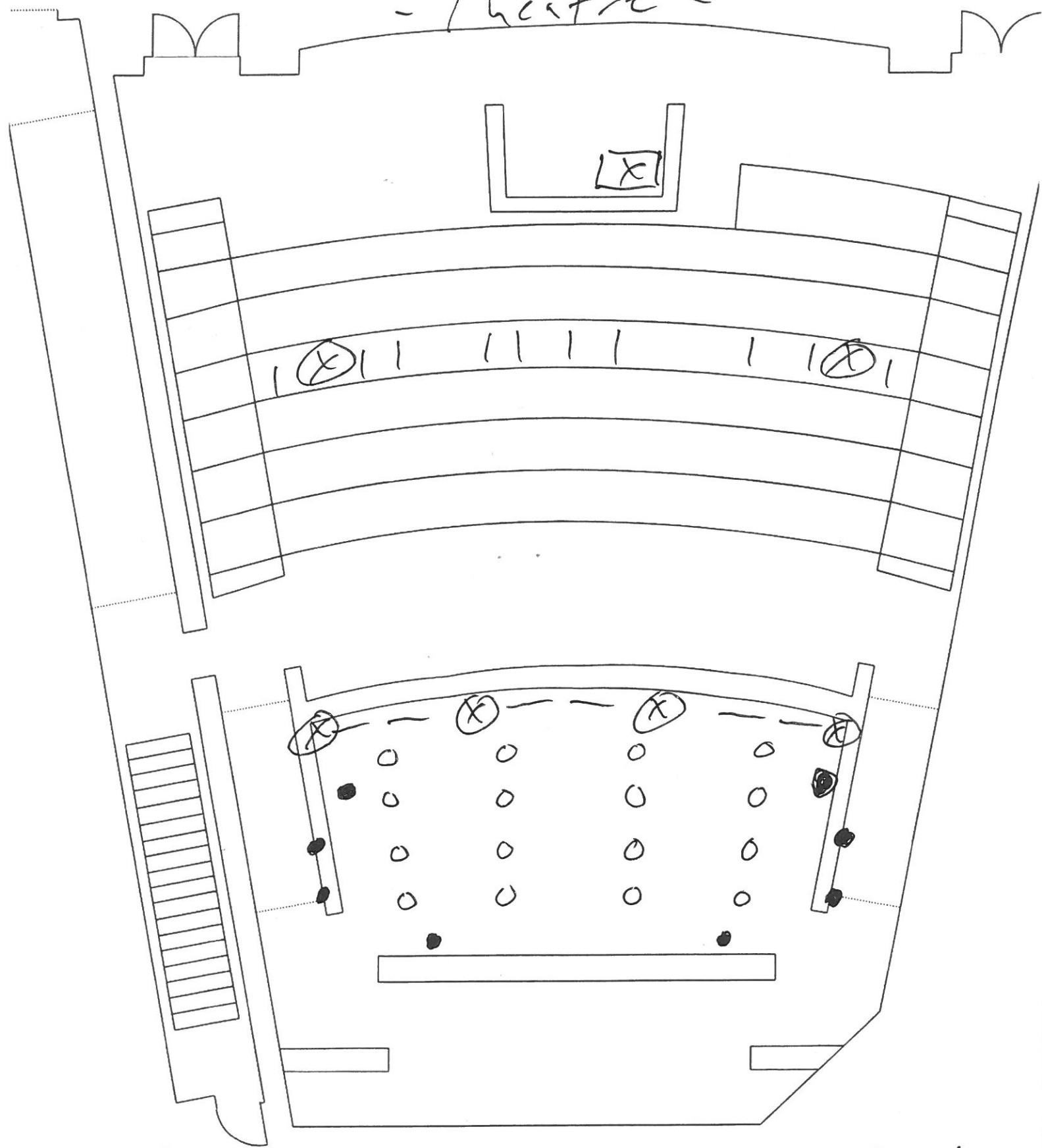
Confirmation #	SOC5421204-1
Page	3 of 3
Date	6/12/2025
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FOB	FOBO
Expiration date	6/27/2025

Mfg	Item number	Description	Qty ordered	Unit	Ship via	Unit price	Extended price	Fin
AUC	AC5PM3PFM	DMX Cbl, 5P M XLR to 3P F XLR	4	EA	Bestway	\$0.00	\$0.00	
		FREE ADAPTERS, FREE CLAMPS						
		https://www.fullcompass.com/prod/160953						
AUC	AC5PDMX10	5-Pin DMX Cable, 10 Ft	30	EA	Bestway	\$11.00	\$330.00	
		https://www.fullcompass.com/prod/136197						
AUC	AC5PDMX25	5-Pin DMX Cable, 25 Ft	2	EA	Bestway	\$21.36	\$42.72	
		https://www.fullcompass.com/prod/128970						
AUC	AC5PDMX50	5-Pin DMX Cable, 50 Ft	1	EA	Bestway	\$37.21	\$37.21	
		https://www.fullcompass.com/prod/243829						
ADJ	EP-LENS-50	Encore Profile Lens tube option, 50 degree	2	EA	Bestway	\$227.19	\$454.38	
		https://www.fullcompass.com/prod/593911						
ADJ	EP-LENS-36	Encore Profile Lens tube option, 36 degree	6	EA	Bestway	\$227.19	\$1363.14	
		https://www.fullcompass.com/prod/593910						
ADJ	EP-LENS-26	Encore Profile Lens tube option, 26 degree	2	EA	Bestway	\$227.19	\$454.38	
		https://www.fullcompass.com/prod/593909						

Quoted prices are subject to change without notice.

Sales subtotal amount:	\$47405.01
Promotional discount:	\$0.00
Shipping & handling:	\$650.00
Net amount:	\$48055.01
Sales tax:	\$4147.91
Total:	\$52202.92
Prepaid:	\$0.00
Balance due:	\$52202.92

- Theatre -



- 5 Feet

(X) - Mover

| - Leko

— - Bar / wash

O - Par

● - Fresnel

[X] - Board
- 01 0005 11:00 AM

Human Resources Agreement between the Associated Students, Inc. and the Santos Manuel Student Union at Cal State San Bernardino

This agreement is made and entered into by and between **Associated Students, Inc.** through its Board of Directors (hereinafter called **ASI**) and the **Santos Manuel Student Union** through its Board of Directors (hereinafter called **SMSU**). The term of this agreement shall be (July 1, 2025 – June 30, 2028) unless sooner terminated as herein provided.

1. PURPOSE

The purpose of this agreement is to set forth the terms and conditions under which the SMSU may operate as human resources for ASI. In entering this agreement, ASI finds that certain functions under the scope of human resources that are important to the mission of ASI are more effectively accomplished by the services of the SMSU rather than the current operational function.

2. FUNCTION

In consideration that both ASI and SMSU are recognized as auxiliary organizations of California State University San Bernardino, SMSU hereby agrees, for the period covered by this agreement, to perform the following functions:

a. Human Resources

Prior to initiating any additional functions or conditions, ASI agrees to obtain written approval from the SMSU and obtain permission from its own Board of Directors under which both parties will come to an agreement.

Human resources operations under this agreement shall be integrated with campus policy and operations and shall be supervised by both Executive Directors so as to assure compliance with the objectives stated in this agreement, ASI and SMSU policy, California State San Bernardino policy, California State University policy, and other applicable labor laws under the state of California and United States Federal governments.

3. CONDITIONS SET FORTH

- a. SMSU agrees to establish an approved and qualified manager for human resources to execute these conditions.
- b. No officer or employee shall be appointed or employed by the SMSU to execute these conditions if such appointment or employment would be incompatible, inconsistent, or in conflict with their duties as an auxiliary employee.
- c. SMSU agrees to the following:
 - 1) Conduct benefit management, including researching plans and designing, recommending and implementing new benefits programs. Negotiates with vendors and is the primary contact for plan vendors and third-party administrators.

- 2) Coordinate daily benefits processing. Manages enrollments, COBRA, terminations, changes, and beneficiaries.
- 3) Manage personnel records, change of address forms, direct deposit enrollment and answer any human resources related questions per audit requests. Payroll activities include entering new hires, processing terminations, rate changes and transfers.
- 4) Make recommendations regarding the compensation program, ensuring updated job descriptions, and salary surveys. Assists with employee classification, including determining appropriate classifications and salary ranges. Conducts recruitments, advises on screening and interviewing prospects, and conducts reference checks, employment verifications, and job offers.
- 5) Provide analysis and interpretation of laws and legislation pertaining to Human Resources and employment. Assists in the development of policy adjustments necessary to provide compliance of new employment laws and legislation.
- 6) Provide assistance in personnel issues, which may include, but shall not be limited to, the collection of documentation, reviewing compliance with state and federal regulations, and administering guidance to the concerned employee and/or supervisor.

4. CHARGES FOR SERVICES

ASI agrees to compensate the SMSU for the services included in the agreement in accordance with policies from both ASI and the SMSU. The compensation amount shall be set forth in this agreement as **\$18,000.00** annually in monthly payments of **\$1,500.00** and may not be changed unless otherwise approved by the SMSU and ASI.

The SMSU shall be responsible for a chargeback request each month to ASI to request funds in accordance with each other's policies and procedures.

5. CHANGES TO AGREEMENT

- a. Changes to amendments to this agreement shall only be valid under the following conditions:
 - i. Both parties meet to discuss changes and amendments.
 - ii. Both ASI and the SMSU gain approval in writing through their governing boards.
- b. If a change is needed to be made under an emergency circumstance, the Executive Directors from both parties shall agree to an interim agreement until the matter is approved by each other's governing boards.

6. TERMINATION OR BREACH

- a. Failure of the SMSU to comply with any term of this agreement may result in the termination of the SMSU as the human resources function of the ASI. Such action of termination shall be brought to the attention for final decision to the ASI Board of Directors.
- b. Upon termination or breach of this agreement, ASI will be not be held liable for any of the remaining compensation balance.

- c. In addition, ASI, upon breach or termination of this agreement, may withhold from the SMSU all funds in this agreement until a decision has been made either through negotiation or termination.

7. NOTICES

All notices herein required to be given, or which may be given by either party to the other, shall be deemed to have been fully given when made in writing and deposited through California State University email, in the United States mail, certified and postage prepared and addressed as herein provided.

Notice to ASI shall be addressed as follows:

Associated Students, Inc.
California State University, San Bernardino
5500 University Parkway
San Bernardino, CA 92407

Notice to SMSU shall be addressed as follows:

Santos Manuel Student Union
California State University, San Bernardino
5500 University Parkway
San Bernardino, CA 92407

IN WITNESS WHEREOF, this agreement has been executed by the parties hereto.

President & Chair, Associated Students, Inc.

Date

Executive Director, Associated Students, Inc.

Date

Chair, Santos Manuel Student Union

Date

Interim Executive Director, Santos Manuel Student Union

Date