



**California State University, San Bernardino  
Santos Manuel Student Union Board of Directors  
Recreation & Wellness Committee  
April 11, 2025 | 2:00pm  
ZOOM: <https://csusb.zoom.us/j/81871829189>**

**MINUTES**

**Members Present:** Sean Kinnally, Cintiantl Rangel-Canseco, Natalya Marsh, Trinity Rangel, Dr. Sarah Dunn, Sukhpreet Kaur

**Members Absent:** Jerrod Robinson, Sai Vara Prasad Bhaskarla, Trent Morgan

**Staff Present:** Josie Delgado, Elizabeth Junker

**Call to Order:** The meeting was called to order at 2:04 pm.

**Roll Call:** A verbal roll call of members was conducted.

**Approval of Minutes:**  
M/S Kinnally/Kaur motion to approve the March 7, 2025 minutes.  
*Motion passed.*

**Open Forum:**  
No members of the public were present for open forum.

**Adoption of Agenda:**  
M/S Kinnally/Dunn motion to adopt the agenda as presented.  
*Motion passed.*

**OLD BUSINESS**

*No old business.*

**NEW BUSINESS**

RW 15/25      Student Recreation & Wellness Center (SRWC) Workspace Expansion: Three New Office Spaces, **Chartfield: 660876-RO001-S7100, Not to Exceed \$30,955.00** (Action, Kinnally)

M/S Kaur/Kinnally motion to open RW 15/25 Student Recreation & Wellness Center (SRWC) Workspace Expansion: Three New Office Spaces, Chartfield: 660876-RO001-S7100, Not to Exceed \$30,955.00.

The committee reviewed a proposal brought by Sean Kinnally to convert vacant space within the Recreation Center previously occupied by Adventure—into three new offices and a standing work area. The offices would support the operations coordinator, an SMSU marketing representative, and a maintenance specialist. The purpose of the renovation is to improve workflow, enhance communication, and provide adequate workspace for staff currently working in high-traffic or noisy areas.

The estimated cost of the renovation is not to exceed \$30,955 and will be funded through the existing lifecycle repair and replacement budget. Committee members inquired about budget alignment and timeline, and it was confirmed that funding is available and the goal is to complete construction over the summer, pending Board approval at the next meeting. No expiration date was placed on the project quote, but timely approval is required to proceed within the planned timeframe.

**Roll Call Vote:**      6 - In-Favor      0 - Opposed      0 -Abstain  
*Motion Passed.*

RW 16/25      Student Recreation & Wellness Center (SRWC) 3D Trainer Smith Machine to the Recreation and Wellness Gym Floor, **Chartfield: 660876-RO001-S7100, Not to Exceed \$8,224.20** (Action, Kinnally)

M/S Kinnally/Rangel motion to open RW 16/25 Student Recreation & Wellness Center (SRWC) 3D Trainer Smith Machine to the Recreation and Wellness Gym Floor, **Chartfield: 660876 RO001-S7100, Not to Exceed \$8,224.20.**

The committee reviewed a proposal to purchase a new Smith machine as part of a summer refresh for the Recreation and Wellness Center's fitness equipment. The goal is to improve functionality and layout by grouping of similar equipment types—such as machine weights and cardio equipment—in designated zones. The new Smith machine would replace an existing squat rack, which would then be relocated to better align with similar equipment on the opposite side of the facility. This reconfiguration aims to enhance space efficiency and offer more movement variety for users with strength training goals.

The cost of the equipment is \$8,224.20 and will be funded through the department's repair and lifecycle replacement budget. Committee members expressed support for the purchase and appreciated the effort to modernize and reorganize the facility to better serve student needs.

**Roll Call Vote:**        6 - In-Favor                      0 - Opposed                      0 -Abstain  
*Motion Passed.*

RW 17/25        CSUSB Recreation & Wellness: Purchase Auto Belay for Climbing Wall,  
**Chartfield: 660876-RO001-S7181, Estimated Cost \$2,290 (plus tax and shipping)** (Action, Oswood)

M/S Kinnally/Dunn motion to open RW 17/25 CSUSB Recreation & Wellness: Purchase Auto Belay for Climbing Wall, Chartfield: 660876-RO001-S7181, Estimated Cost \$2,290 (plus tax and shipping).

The committee considered a proposal to purchase an additional auto belay system for the campus rock wall to improve access and efficiency during high-use times. The current setup only allows two climbers at a time when staffing is limited, which creates bottlenecks during peak hours. Adding a second auto belay would enable up to three users to climb simultaneously without requiring a staff member to manually belay each participant, provided a staff member is present to properly secure users for safety. This addition is expected to benefit both individual climbers and group programming.

The new auto belay would be installed in a separate section of the rock wall, avoiding interference with existing routes and maintaining compliance with climbing area capacity. The total cost of the equipment will not exceed **\$2,290**, and funding will come from the department's repair and lifecycle budget. Mr. Kinnally reassured committee members that safety protocols will remain in place, with staff present at all times to assist and oversee usage.

**Roll Call Vote:**        6 - In-Favor                      0 - Opposed                      0 -Abstain  
*Motion Passed.*

### **Announcements/Program Updates**

- The gym floor has been resurfaced and repainted; student feedback has been positive.
- Awaiting results from two Vetti grant applications. If approved, will fund new day-use lockers and cardio equipment.
- The windscreen project for the LCC, previously approved by the Board, will be installed in the coming weeks.
- The Wrestling Club reached out to UC Riverside to organize a duel match; the request was accepted and will be scheduled in the near future.

### **Adjournment**

M/S Kinnally/Marsh motion to adjourn the meeting at 2:30 pm.

Reviewed and Respectfully Submitted by:

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Cintiantl Rangel-Canseco, Committee Chair

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Date