



**SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS
GENERAL MEETING**

April 23, 2025 – 4:00pm

Student Union North, Student Chambers

Zoom: <https://csusb.zoom.us/j/85875529320>

MINUTES

- Members Present:** Angelica Agudo, Vilayat Del Rossi, Carson Fajardo, Sophia Garcia, Sukhpreet Kaur, Edgar Lopez, Jessica Lu, Isaias Mendoza-Placencia, Paz Oliverez, Jocelyn Paz, Cintiantl Rangel-Canseco, Diego Rendon
- Members Absent:** Dr. Bibiana Diaz-Rodriguez, , Jose Hernandez, Dr. John Reitzel
- Staff Present:** Monica Baeza, Sasha Baltazar, Jasmine Bustillos, Jared Fisk, Tamara Holder, Matthew Jenkins, Elizabeth Junker, Sean Kinally, Sonia Martinez, Maria Elena Najera-Neri, Mark Oswood, Mario Orellana, Jennifer Puccinelli, Anthony Roberson, Katie Wallen
- Guest:** Mike Rister
- Call to Order:** The meeting was called to order at 4:04pm.
- Roll Call:** A verbal roll call for members was conducted. Quorum was met.
- Approval of Minutes:** M/S Rendon/Fajardo motion to approve SMSU Board of Directors meeting minutes from March 26, 2025.
Motion passed.
- Reports:** Ms. Bustillos provided an update for her area. The Assessment and Training team has been actively compiling data across different centers and facilities, as requested by the board, and aligning these efforts with similar metrics used by the Division of Student Affairs. They are developing a monthly reporting structure to mirror the budget process, aiming to improve transparency and regular updates. Additionally, a student employee assessment is scheduled to be distributed this week to evaluate satisfaction and learning

outcomes among SMSU RecWell employees, offering insight into the effectiveness of the student employment program.

Mr. Roberson provided several updates on behalf of the Operations Team. The building marshals have participated in fire extinguisher training. The scheduling team has finalized materials related to orientation session scheduling and pricing, building on discussions from the previous board meeting. In March, the facility hosted 45 events, with notable upcoming events including the San Bernardino County of Schools event, the Young Visionaries Mayor's Sneaker Ball, and multiple graduation recognition ceremonies such as Project Rebound, Black Graduation, and Lavender Grad. Routine operations continue, including bowling alley use, department events, and a sorority's closing event. Facility maintenance remains active, with 55 work requests completed by their specialist, Robert Rodriguez.

Open Forum: No comments provided during open forum.

Adoption of Agenda: M/S Rangel-Canseco/Rendon motion to adopt agenda.
Motion passed.

NEW BUSINESS

SMSU 45/25 Review and Approval of 2nd Reading of the SMSU/RecWell 25-26FY Budget (Action, Najera-Neri and Del Rossi)

M/S Del Rossi/Rangel-Canseco motion to open SMSU 45/25 Review and Approval of 2nd Reading of the SMSU/RecWell 25-26FY Budget.

Interim Executive Director Del Rossi opened the floor for any final questions or comments regarding the proposed 25-26 Fiscal Year budgets for SMSU and RecWell, noting that no adjustments had been made since the previous review. The ASI President asked about the level of input and collaboration involved in developing the budget. Executive Director Del Rossi highlighted the discussions that took place within the Finance and Contracts Committee, with a focus on larger adjustments rather than granular details. Although topics like center funding and food services were raised; no formal changes have been made to the current budget proposal. Executive Del Rossi confirmed that the proposed budget is presented to the BoD twice. Ms. Najera-Neri will follow up to provide that percentage change for salaries from 24-25 to 25-26 FY. With no further questions or discussion, the board moved forward with a vote.

Roll Call Vote: 10 In-Favor 1 Abstention 0 Opposed
Motion passed.

SMSU 46/25**Summer 2025 Orientation Costs (Action, Del Rossi)**

M/S Del Rossi/Rendon motion to open SMSU 46/25 Summer 2025 Orientation Costs.

Mr. Del Rossi presented a proposal regarding the cost-sharing approach for Summer 2025 orientation. Last year, SMSU fully waived facility fees for orientation, but this year, orientation services have committed to covering the majority of their program-related costs—approximately \$70,000—while requesting SMSU to waive only about \$19,000 related to specific collaborative programming, such as Cosmic Coyote and DSA breakout sessions. The \$19,000 would be absorbed by the operations budget, which has already accounted for these expenses. Board members discussed the evolving partnership, the positive student engagement outcomes, and improvements in program structure and club visibility, including enhanced participation in the resource fair. The proposal reflects a more balanced financial collaboration while supporting SMSU's role in student engagement and campus life. With no further discussion, the board moved towards a vote.

M/S Del Rossi/Agudo motion to amend agenda item SMSU 46/25 to read Summer 2025 Waiver of Orientation Costs not to exceed \$19,369.00.

Motion passed.

Roll Call Vote to approve item as amended:

12 In-Favor

0 Abstention

0 Opposed

Motion passed.

SMSU 47/25**Student Recreation & Wellness Center (SRWC) Workspace Expansion: Three New Office Spaces, Chartfield: 660876-RO001-S7100, Not to Exceed \$30,955.00 (Action, Recreation and Wellness Committee, Rangel-Canseco)**

M/S Del Rangel-Canseco/Kaur motion to open SMSU 47/25 Student Recreation & Wellness Center (SRWC) Workspace Expansion: Three New Office Spaces, Chartfield: 660876-RO001-S7100, Not to Exceed \$30,955.00.

Board members discussed the proposal presented regarding the expansion of workspace within the Student Recreation & Wellness Center, specifically to construct three new office spaces and a standing student workspace in the area previously used for storing adventure equipment. With the equipment now relocated to SMSU South to increase visibility and student access, this vacant space offers an opportunity to improve operational efficiency. The proposed offices will accommodate a marketing staff member, an operations coordinator, and a maintenance specialist, while also providing flexible workspace for student staff. The build-out, managed by CBRE due to their proven reliability on past projects, is budgeted at \$30,955. Board members discussed the

strategic reasoning behind relocating the adventure shop and acknowledged the growing need for space within SRWC. Though an expansion of the facility is not immediately feasible, long-term planning was encouraged given the center's foundational role in the CSU system. With no further discussion, the board moved towards a vote.

Director Mendoza-Placencia departed from meeting at 4:50pm.

Controller Garcia departed at 5:00pm

M/S Rendon/Fajardo motion to extend the meeting to 5:06pm.

Motion passed.

Roll Call Vote: 8 In-Favor 1 Abstention 1 Opposed

Motion passed.

Director Lu departed at 5:06pm.

SMSU 48/25 Student Recreation & Wellness Center (SRWC) 3D Trainer Smith Machine to the Recreation and Wellness Gym Floor, Chartfield: 660876-RO001-S7100, Not to Exceed \$8,224.20 (Action, Recreation and Wellness Committee, Rangel-Canseco)

M/S Rangel-Canseco/Kaur motion to open SMSU 48/25 Student Recreation & Wellness Center (SRWC) 3D Trainer Smith Machine to the Recreation and Wellness Gym Floor, Chartfield: 660876-RO001-S7100, Not to Exceed \$8,224.20.

Ms. Rangel-Canseco presented a proposal to purchase a 3D Trainer Smith machine for the Recreation and Wellness Center gym floor to address high demand and limited access to the existing Smith machine. The new equipment, offering both vertical and horizontal movement, will increase workout versatility and reduce wait times. The installation is planned as part of a broader summer refresh to re-organize gym equipment by muscle group to optimize space and user experience. The new Smith machine will cost \$8,224.20, including materials, labor, and installation, and is expected to be installed within 6 to 8 weeks if approved. Mr. Kinnally confirmed that the addition was based on student feedback and detailed how the machine would be integrated into the gym layout. With no further discussion, the board moved towards a vote.

Roll Call Vote: 9 In-Favor 0 Abstention 0 Opposed

Motion passed.

M/S Del Rossi/Rendon motion to extend meeting to 5:15 pm.

Motion passed.

SMSU 49/25**CSUSB Recreation & Wellness: Purchase Auto Belay for Climbing Wall, Chartfield: 660876-RO001-S7181, Estimated Cost \$2,290 (plus tax and shipping) (Action, Recreation and Wellness Committee, Rangel-Canseco)**

M/S Rangel-Canseco/Kaur motion to open SMSU 49/25 CSUSB Recreation & Wellness: Purchase Auto Belay for Climbing Wall, Chartfield: 660876-RO001-S7181, Estimated Cost \$2,290 (plus tax and shipping).

A proposal was presented to purchase a new auto-belay device, the Perfect Descent Speed Drive, for the SRWC climbing wall at a cost of \$2,290. The climbing wall, which opened in 2007, currently has one auto-belay system purchased in 2017. The addition of a second auto-belay would allow more climbers to use the wall independently without needing a partner, while still being supervised by staff. This would increase route options and reduce wait times, especially during busy periods or events like Cosmic Climbing. The new device would be funded from climbing wall reserves and installed within two weeks if approved. After no further discussion the board moved towards a vote.

Roll Call Vote: 9 In-Favor 0 Abstention 0 Opposed
Motion passed.

SMSU 50/25**Facilities and Center Usage Data (Discussion, Del Rossi)**

M/S Del Rossi/Rendon motion to open SMSU 50/25 Facilities and Center Usage Data.

M/S Fajardo/Rendon motion to extend meeting to 5:20pm.
Motion passed.

The board reviewed a data visualization report summarizing facility and center usage across SMSU buildings from January through March. This report, created in response to a board request, included door count data for SMSU North and South, individual center usage tracked via the Fusion system, and space bookings during the same period. While door counts only reflect total entries (not unique visitors), center usage data now includes unique user tracking—a new capability made possible by recent integration into the Fusion system. This data will support annual reporting and improve decision-making related to resource allocation, programming, and outreach. Future goals include implementing monthly reporting to provide more frequent updates, similar to financial reporting, and better understanding usage trends across facilities.

Announcements

- *No announcements presented.*

M/S Rendon/Rangel-Canseco motion to adjourn meeting at 5:19pm.
Motion passed.

Respectfully reviewed & submitted by

Jose Hernandez, Secretary

Date