



**SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS
EXECUTIVE COMMITTEE MEETING**

June 12, 2025, 3:00PM
Student Chambers, SUN-3305

MINUTES

Members Present: Anjali, Vilayat Del Rossi, Sophia Garcia, Jose Hernandez, Jocelyn Paz

Members Absent: All members present.

Staff Present: Elizabeth Junker, Jennifer Puccinelli

Guests Present: Daniel Miller

Call to Order: The meeting was called to order at 3:06pm.

Roll Call: A verbal roll call for members was conducted. Quorum was met.

Approval of Minutes: There were no minutes presented for approval.

Open Forum: There were no comments.

Adoption of Agenda: M/S Paz/Garcia motion to open adoption of agenda.
Motion passed by consensus.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

**EC 10 /25 Adoption of Resolution to Grant Another Designated Period for Two Years
Additional Service Credit (Action, Del Rossi)**

M/S Del Rossi/Paz; motion to open EC 10 /25 Adoption of Resolution to Grant Another

Designated Period for Two Years Additional Service Credit.

Vilayat Del Rossi provided an overview of the final step in the organization's ongoing process to implement a "golden handshake" retirement incentive, which began in March. He explained that the purpose of the program is to encourage voluntary retirements to reduce full-time staffing levels during a financially challenging time, without resorting to more aggressive cost-cutting measures. A memo outlining the proposed retirement window and relevant background was prepared for the Board's review, and Daniel Miller, the CalPERS Senior Actuary, was present to support any compliance-related inquiries.

Del Rossi noted that, if approved, the designated retirement window would open on June 16 and close on December 12, lasting no more than 180 days. The projected net savings from three likely retirees would be approximately \$136,705.26 in the first year and \$235,002 annually in years 2 through 5, provided those positions remain unfilled. Supporting documents included the CalPERS valuation report, compliance attestations, and required forms.

In accordance with Government Code section 20903, the Board also formally stated its intention that if any early retirements are granted after receipt of service credit under this section, any vacancies thus created, or at least one vacancy in any department or organizational unit, shall remain permanently unfilled. This action is intended to result in an overall reduction in the workforce of the affected department or organizational unit.¹

¹ This clarification was added to the minutes at the request of CalPERS to ensure compliance with Government Code § 20903. While the exact language was not read aloud during the meeting, the intent to leave positions unfilled, thereby reducing the workforce, was reflected in the management presentation, supporting documents, and financial analysis discussed and considered by the Board at the time of the vote.

ROLL CALL VOTE:

3 - In Favor 0 - Opposed 1 - Abstentions
Motion passed.

EC 11/25 Approval of Lease Renewals for Undocumented Student Success Center (2025-26) & Title IX Office (2025-27)

M/S Del Rossi/Paz motion to open EC 11/25 Approval of Lease Renewals for Undocumented Student Success Center (2025-26) & Title IX Office.

Interim Executive Director Vilayat Del Rossi presented two lease renewal items for approval, clarifying that these were not new agreements but continuations of existing leases. The first lease involves the Title IX office, currently under the Division of Human Resources. Due to ongoing campus-wide financial challenges, the Title IX office requested a one-year lease extension, with the intention of exploring a multi-year agreement in the future. The lease is set at the current

Chancellor's Office (CO) mandated rate, with costs itemized to account for custodial and utility charges separately.

The second lease renewal concerns the Undocumented Student Success Center, under the Division of Student Affairs. This lease is proposed to run through June 2027, part of a broader strategy to align all Student Affairs leases to a common end date for streamlined evaluation and budgeting. Del Rossi emphasized that these lease alignments will improve operational efficiency and partner coordination. He also noted that past delays in finalizing lease agreements prompted bringing these items forward now to ensure timely execution. The Executive Committee discussed and received clarification on lease terms, space use, and cost structure, with no objections raised. With no further questions from the Executive Board, the matter was moved to a roll call vote.

ROLL CALL VOTE:

4 - In Favor 0- Opposed 1 - Abstentions

Motion passed.

Announcements

- Interim Executive Director Del Rossi announced that a future Executive Board meeting will be scheduled in the coming weeks, and touched on potential agenda items to be discussed.
- Elizabeth Junker shared highlights from the recent summer training with the ASI and SMSU Boards, noting positive feedback on the variety of speakers and activities, as well as suggestions for minor improvements.
- Vice Chair Paz echoed the positive feedback and appreciated that last year's E-Board input helped shape this year's training. She noted strong morale, valuable leadership engagement, and enthusiasm for the focus areas identified.
- Interim Executive Director Del Rossi thanked the board for their participation and specifically recognized Elizabeth Junker and Herbert Gonzalez for their efforts in organizing the training.

Adjournment

M/S Paz/Garcia motion to adjourn meeting.
Motion passed unanimously

The meeting was adjourned at 3:30pm.

Respectfully reviewed & submitted by:

Anjali

Anjali (Aug 26, 2025 20:58:38 PDT)

Anjali Anjali, Secretary

08/26/2025

Date