



**SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS
EXECUTIVE COMMITTEE MEETING**

**July 9, 2025, 11:00AM
Student Chambers, SUN-3305**

MINUTES

- Members Present:** Anjali, Vilayat Del Rossi, Sophia Garcia, Jose Hernandez, Jocelyn Paz
- Members Absent:** All members present.
- Staff Present:** Monica Baeza, Jasmine Bustillos, Jared Fisk, Gilbert Jacobs, Elizabeth Junker, Sean Kinnally, Lorena Marquez, Maria Elena Nejara-Neri, Jennifer Puccinelli, Katie Wallen.
- Guests Present:** None
- Call to Order:** The meeting was called to order at 11:10pm.
- Roll Call:** A verbal roll call for members was conducted. Quorum was met.
- Approval of Minutes:** M/S Paz/Garcia motion to approve Executive Committee Minutes from May 23, 2025 and June 12, 2025.
Motion passed.
- Open Forum:** There were no comments.
- Adoption of Agenda:** M/S Del Rossi/Garcia motion to open and strike EC 14/25 from the agenda.
Motion passed.
- M/S Paz/Garcia motion to approve amended agenda.
Motion passed.

OLD BUSINESS:

There was no old business to discuss.

NEW BUSINESS:

EC 11/25 Student Recreation & Wellness Center Commercial Replacement of Washing Machines by Uni Mac, Chartfield 660876-RO001-S7100, Not to Exceed \$32,606.18 (Action, Kinnally)

M/S Del Rossi/Paz motion to open EC 11/25 Student Recreation & Wellness Center Commercial Replacement of Washing Machines by Uni Mac, Chartfield 660876-RO001-S7100, Not to Exceed \$32,606.18.

The board reviewed a time-sensitive funding request for the replacement of two commercial washing machines at the Student Recreation and Wellness Center. One machine is currently inoperable and beyond practical repair, while the second is aging and showing signs of wear. Due to their daily use by multiple campus programs—including Recreation, SMSU maintenance, Adventure, and Intramurals—the board discussed the operational impact of limited laundry access. The total cost to replace both units is \$32,606.18, with benefits including reduced downtime, improved hygiene, and increased efficiency. The proposed quote includes removal of old units, delivery, and installation.

After discussion, the board was in agreement to proceed with the purchase of both machines and moved to vote on amended agenda item to include a 5% contingency to account for potential cost fluctuations.

M/S Del Rossi/ Paz motion to amend EC 11/25 to read Student Recreation & Wellness Center Commercial Replacement of Washing Machines by Uni Mac, Chartfield 660876-RO001-S7100, Not to Exceed \$32,606.18 plus 5% contingency.

Motion passed.

ROLL CALL VOTE to approve item as amended:

4 - In Favor 0- Opposed 0- Abstentions

Motion passed.

EC 12/25 Approval to Upgrade/Repair the Lighting System in Theater (South), Chartfield: 660876-RO001-56110, Not to Exceed \$49,931.84 (Action, Jacobs)

M/S Del Rossi/Paz motion to open EC 12/25 Approval to Upgrade/Repair the Lighting System in Theater (South), Chartfield: 660876-RO001-56110, Not to Exceed \$49,931.84.

Interim Executive Del Rossi provided some context regarding the proposal and then deferred his time to Gilbert Jacobs from the Events Team. Mr. Gilbert expressed the need for significant upgrades to the theater space due to outdated and obsolete lighting equipment, some of which poses safety hazards and is no longer serviceable.

The proposed project involves replacing the current lighting system with modern, energy efficient LED fixtures, which would not only enhance usability and safety but also reduce electricity costs from approximately \$175 to \$35 per month. The improvements would allow the theater to better support student events, campus presentations, and community engagement opportunities—potentially enabling TED Talk-style events and other high-quality programming.

Board members expressed support for modernizing the space, citing its aesthetic potential and existing use by student groups. Members also discussed adding a contingency to the project budget to account for price fluctuations. The overall sentiment favored moving forward with the project to improve functionality, ensure safety, and elevate the campus experience for students and partners.

M/S Del Rossi/Garcia motion to amend EC 12/25 Approval to Upgrade/Repair the Lighting System in Theater (South), Chartfield: 660876-RO001-56110, Not to Exceed \$49,931.84 plus 5 % contingency.

Motion passed.

No additional questions were brought forward.

ROLL CALL VOTE to approve item as amended:

4 - In Favor 0- Opposed 0- Abstentions

Motion passed.

EC 13/25 Approval of ASI and SMSU Human Resources MOU, Term Length: July 1, 2025 – June 30, 2028 (Action, Del Rossi)

M/S Del Rossi/Paz motion to open EC 13/25 Approval of ASI and SMSU Human Resources MOU, Term Length: July 1, 2025 – June 30, 2028.

The board discussed the renewal of the HR consulting services contract between SMSU and ASI, which is set to expire in July. The renewed agreement includes a slight cost increase of approximately 3% due to inflation and updates that remove outdated COVID-19-related provisions. The core services provided remain unchanged and continue to offer ASI valuable HR support.

It was noted that the original contract began as a year-to-year agreement and was later extended to a three-year term due to its effectiveness. The partnership has been particularly beneficial for handling complex HR matters, including Title IX issues, by providing an external perspective and easing the workload on ASI's limited internal staff. The board expressed appreciation for the ongoing collaboration and the added professionalism the consulting service brings to HR operations.

ROLL CALL VOTE:

3 - In Favor

0- Opposed

1 - Abstentions

Motion passed.

Announcements:

- Mr. Del Rossi reminded everyone about the On-Campus Executive Director Interviews taking place the week of July 14th. In addition, the ASI and SMSU Joint Camping Trip is taking place the week of July 22nd.

Adjournment: M/S Paz/Garcia motion to adjourn meeting.
Motion passed unanimously

The meeting was adjourned at 11:43am.

Minutes approved by:

Anjali
[Anjali \(Aug 26, 2025 21:01:34 PDT\)](#)
Anjali, Secretary, SMU Board of Directors

08/26/2025

Date