



**Santos Manuel
Student Union**

CAL STATE SAN BERNARDINO

Facilities & Sustainability Committee

April 21, 2026 – 12:00 PM

Student Chambers (SUN-3305)

Zoom: <https://csusb.zoom.us/j/88691537976>

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes
 - a. No minutes to approve at this time.
4. Open Forum
5. Adoption of Agenda

New Business

FS 19/26 Career Center Proposal: Employee Partners & Student Success Wall (Action, Bitting)

Announcements

Adjournment

Career Center Proposal

Employer Partners & Student Success Wall

Date: 1/12/2026

To: Anthony Roberson and SMSU Governing Board

From: Dr. Tiffany Bitting, Career Center Director

Subject: Proposal Requesting SMSU South Wall Space (unused space to the left of Career Center main office door)

Purpose

We respectfully request approval for access to and stewardship of a designated wall space in SMSU South to create a permanent display highlighting our employer partners and student testimonials. This installation will showcase career pathways, celebrate partnerships, and amplify student success stories in a high-traffic, student-centered location.

Rationale & Benefits

- **Student Engagement:** Increases awareness of internships, employment opportunities, and career resources.
- **Employer Recognition:** Publicly acknowledges employer partners who invest in our students and institution.
- **Belonging & Inspiration:** Features authentic student testimonials that reflect diverse experiences and outcomes.
- **Recruitment & Reputation:** Visibly reinforces the institution's commitment to career readiness and experiential learning.

Scope & Design

- **Content:** Employer logos/names, brief student testimonials, QR codes to opportunities/resources.
- **Design:** Clean, inclusive, and on-brand; aligned with SMSU and CSUSB design standards.

- **Accessibility:** ADA friendly layout and readable typography.

Ownership & Maintenance

- **Stewardship:** Career Center will own content curation, updates, and routine maintenance.
- **Updates:** Reviewed and refreshed at least annually (or as partnerships evolve).
- **Compliance:** All content will follow CSUSB branding and approval guidelines.

Timeline

- **Approval:** Requesting approval for the start of the 2026-27 academic year
- **Design & Production:** 6-8 weeks post-approval
- **Installation:** Coordinate with SMSU facilities and CSUSB approved vendor

Request

Approval to (1) allocate a designated unused wall space to the left of the Career Center main office door in SMSU South and (2) grant content ownership and ongoing stewardship to Career Center.

Thank you for your consideration. We welcome the opportunity to discuss this proposal further.

